

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
ACADEMIC SECTION



NOTICE

Ref: IITG/Acad/283/July-Nov 2017/2017/7919
Date: 21-07-2017

**Sub: REGARDING (A) LATE REGISTRATION AND (B) IN-ABSENTIA
REGISTRATION, OF CONTINUING STUDENTS, FOR
JULY-NOV 2017 SEMESTER.**

As per Academic Calendar, registration of continuing students for July-November 2017 semester is scheduled to be as follows: (a) Registration of all continuing PG students and students with backlog courses (UG and PG), on 25-07-2017, and (b) Registration of all continuing UG students, on 26-07-2017. It may be noted that in general physical presence of students is a must on the day of registration.

However, keeping in view exceptional circumstances often faced by some students, the Institute authority has made provisions for (A) Late Registration and (B) Registration In-absentia, with certain attached conditions, as indicated below.

(A) Late Registration

Late registration under normal circumstances is not permitted. However, **for July-November 2017 semester**, a student may be allowed to do late registration, as per following conditions:

**All continuing students other than PhD and Dual PhD programmes:
For Late Registration:**

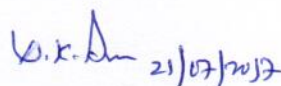
On July 27, 2017 and July 28, 2017, the fine is Rs.2,000/-.

July 29, 2017 (Saturday) and July 30, 2017 (Sunday)- No registration.

For the period from July 31, 2017 to August 2, 2017, the fine is Rs.4,000/-.

After August 2, 2017 no student will be allowed to register and those who do not register (and not granted leave/ drop) may be terminated from the programme.

No relaxation in late registration fine by producing medical certificates, etc (or whatever reasons).


21/07/2017

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Academic Registrar
Indian Institute of Technology Guwahati
Guwahati-781039, INDIA

All continuing students of PhD and Dual PhD programmes:

For Late Registration:

Up to August 2, 2017, No FINE.

For the period from August 2, 2017 to August 31, 2017 the fine is Rs.4,000/-

Any PhD/Dual PhD student who does not register on or before August 31, 2017, may be terminated from the programme.



(B) Registration In-absentia

In exceptional cases, when a student is unable to present himself/herself for semester registration due to serious illness leading to hospitalization or due to other extraordinary circumstances, registration may be allowed to be done in-absentia by his/her parents/guardians with explicit approval from the Dean(Academic Affairs) of the Institute, within the notified date of late registration (i.e. within 02-08-2017, for July-November 2017 semester).

'Part-time' and 'External' category PhD students, **WITHOUT HAVING TO DO COURSE WORKS**, may also be permitted to do registration in-absentia, through their authorized representatives, within the scheduled date for registration (i.e. **02-08-2017 for PG STUDENTS**), provided their applications as well as registration forms are forwarded with recommendations by the concerned Supervisors as well as Heads of academic Departments/Centres of the Institute.

The above is for information and necessary action of all concerned.

S.K. Barua 21/07/17

(S.K. Barua)
Academic Registrar
Academic Registrar
Indian Institute of Technology Guwahati
Guwahati-781039, INDIA

Copy to:

1. Director's Cell
2. Deputy Director
3. Dean (Academic Affairs)/Dean (Students' Affairs)/Associate Dean (Academic Affairs)
4. All HoDs/HaCs
5. Registrar
6. Dy. Registrar(EO & SRC)/ Jt.. Registrar (F&A)/Asst. Registrar (Students' Affairs)
7. All notice boards.
8. Office file.