

**MINUTES OF THE 98th MEETING OF THE
BOARD OF GOVERNORS ON
19.08.2019
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INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
MINUTES OF THE
NINETY EIGHTH MEETING OF THE BOARD OF GOVERNORS
HELD ON 19th AUGUST, 2019

The Ninety Eighth Meeting of the Board of Governors of the Institute was held on 19.08.2019 in the Conference Room of the Institute Guest House and the following members were present:

- | | | |
|----|--------------------------|-----------------------------|
| 1. | Prof. T. G. Sitharam | Director/Chairperson |
| 2. | Prof. Varadraj B. Bapat | Member |
| 3. | Prof. S.K. Srivastava | Member |
| 4. | Prof. Bhaba Kumar Sarma | Member |
| 5. | Prof. Bishnupada Mandal | Member |
| 6. | Prof. M.Guru Prem Prasad | Interim Registrar/Secretary |

Dr. Chitra Dutta, Member BOG, Dr. S.S. Sandhu, Additional Secretary (TE), Ministry of HRD, Member BOG and Mr. Vikeduosie Kehie, Member BOG and Commissioner & Secretary to the Government of Assam, could not attend the meeting due to prior engagement and they were granted leave of absence.

At the outset Prof. Bhaba Kumar Sarma welcomed the Director Prof. T. G. Sitharam to his first meeting of the Board and wished that during his tenure the Director will lead the Institute to newer heights in the field of Academic Excellence.

The agenda for the day was taken up as below.

SECTION - A: Confirmation of Minute , Action Taken Report

Item No. 1

Confirmation of the Minutes of the 97th Meeting of the Board of Governors of the Institute held on 11.06.2019:

The Ninety Seventh Meeting of the Board of Governors of the Institute was held on 11.06.2019 in the Conference Room of the Institute Guest House. The Minutes of the

meeting was circulated amongst the members of the Board for their comments / observation, if any.

The Board was informed that Ministry of HRD vide letter dated 03.07.2019 intimated the Institute for incorporation of their comments sent on dated 10.06.2019 in the 97th BOG minutes. The matter was discussed and the Board recommended the following suggestions:

a) Resolution No.R_97BOG/07/2019 may be considered as

*The Board **ADVISED** that the committee constituted by the Senate may relook into its recommendations by taking into the consideration of the concerns of the Chemical Engineering Department.*

b) In the Recruitment Rule for the post of Registrar, IIT Guwahati insertion of a clause related to upper age limit at 57 years may be considered.

The minute of the Meeting was confirmed as below:

Resolution No: R_98BOG/01/2019:

RESOLVED that the Minutes of the 97th Meeting of the Board of Governors of the Institute held on 11.06.2019 be **CONFIRMED** incorporating the aforementioned changes as placed **Annexure-1**(pg.40-61)

Item No. 2

Action taken report of the decisions of the 97th Meeting of the Board of Governors of the Institute held on 11.06.2019:

Action taken report on the decisions of the 97th Meeting of the Board of Governors of the Institute held on 11.06.2019 was placed before the Board for consideration and the Board was requested to note. It was reported that the actions have been taken as per decision of the Board.

The Board was requested to consider, note and advice, if any.

Resolution No: R_98BOG/02/2019:

RESOLVED that the actions taken on the decision of the 97th Meeting of the Board of Governors held on 11.06.2019 be **NOTED** as reported.

SECTION- B: Administrative items requiring approval of the Board

Item No. 3

Approval to the recommendations of the Forty First Meeting of the Finance Committee on 19.08.2019:

The Forty First Meeting of the Finance Committee of the Institute was held on 19.08.2019 just preceding the Board meeting. The copy of the agenda item of the 41st (Forty First) meeting of the Finance Committee was made available to all the members of the Board. In terms of the 5(7) of the Statute, the recommendation of the Finance Committee was conveyed to the members of the Board by the Interim Registrar who is also the ex-officio Secretary of the Finance Committee on the following agenda items:

1. Confirmation of the Minutes of the 40th Meeting of the Finance Committee held on 11.06.2019
2. Action taken report on decision of 40th Finance Committee meeting held on 11.06.2019
3. To review the expenditure under Capital and Revenue Head for the Financial Year 2019-20 (upto 05.08.2019)
4. To report on expenditure of few heads under OH 31 (recurring Expenditure other than Salary) referred by MHRD
5. To consider purchase of a vehicle for the Director
6. To consider Project under Economically Weaker Section (EWS)
7. To report on Project implementation Progress Report (PIPR) under HEFA

The Board was requested to consider the recommendations of the Finance Committee and approve the same.

The Board examined the recommendations made in the 41st meeting of Finance Committee.

While discussing the Resolution R 41_FC/2/2019 on constitution of a committee to frame the guidelines for generation and utilization of the corpus fund, the Board decided to include Prof. Prabin Kumar Bora, Former Deputy Director, IITG as a member of the

committee.

The Board resolved as below:

Resolution No: R_98BOG/03/2019:

RESOLVED that the recommendations of the 41st meeting of the Finance Committee held on 19.08.2019 preceding the Board meeting as given in **Annexure-2** (pg. 62-67) along with addition of a member, Prof. Prabin Kumar Bora, Former Deputy Director, IITG in the committee constituted to frame the guidelines for generation and utilization of the corpus fund be **APPROVED**.

Item No. 4

Appointment of International Visiting/Honorary Faculty/Fellow at IIT Guwahati

The Board was apprised that, it is necessary to have a substantial number of international Visiting/Honorary Faculty/Fellow from Academics and Industries at IIT Guwahati for shorter or longer duration, with a maximum tenure of 3 years for the purpose of Globalization / Internationalization, vision, perception and excellence of the Institute.

The Board was also informed about the criteria of the appointment which are as follows:

1. Appointment will be initially open to International Faculty members/ Scientists/ Engineers from academics and industries on the basis of a pre-determined, commitment although in an unpaid capacity.
2. The appointees will be able to use the designated title of Assistant Professor/ Associate Professor/ Professor/ Distinguished Visiting Professor/ Practising Professors/ similar academic titles, as offered by the IIT Guwahati during the appointment tenure.
3. These visiting/ Honorary Faculty/ Fellow will have the same responsibilities equivalent to IIT Guwahati designated Teaching and Research members.
4. Further, these visiting/ Honorary Faculty/ Fellow will be both eligible and encouraged to apply, in collaboration with a Full-time Faculty members of the IIT Guwahati, for intramural/extramural research grants within the research Program structure of IIT Guwahati, and this arrangement will not be contractual in nature.

The Board was also apprised that, the detailed modalities/ norms/ guidelines on above appointments will be finalized by the Committee constituted by the Senate in its meeting. Internationally renowned researchers/ faculty members visiting IIT Guwahati under GIAN program can also be explored under these initiatives.

The Board was requested to consider the above proposal.

The Board discussed and resolved as below:

Resolution No: R_98BOG/04/2019:

RESOLVED to **APPROVE** in principle the proposal for Appointment of International Visiting/Honorary Faculty/Fellow at IIT Guwahati as placed before the Board.

Item No. 5

Approval to the proposal of admitting International Students in Masters and PhD programmes:

The 141st meeting of the Senate held on 26.07.2019, considered and approved a proposal as given below to admit foreign students in all Masters and PhD programmes of the Institute under Self-Financed & Full Time Category. This decision was taken by the Senate as it is necessary to have a good number of international / foreign students in the academic programmes to make the institute globally visible.

- Candidates will be selected for admission through rigorous interviews (through video conference mode) by the Departments/ Centers.
- The Institute will not provide any scholarship/ financial assistantship to them.
- These students will have to pay the prescribed fees as applicable for foreign students.
- Five seats in Masters programme and Five seats in PhD programme for each department/ center shall be created as supernumerary seats to admit international students.

Further, it was proposed to take a special initiative to attract students from BIMSTEC (Bangladesh, India, Myanmar, Srilanka, Thailand, Nepal and Bhutan) and SAARC

(Afghanistan, Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan and Srilanka) countries to join IITG.

Moreover, in the 52nd meeting of IIT Council held on 20.08.2018, the IIT Council has authorized the Board of Governors of individual IITs to decide fee structure for International Students (Refer Item No.: 52.10). In view of this, it was proposed that the Senate constitute a committee to examine and propose a suitable fee structure or fee waiver to international students and recommend it through the Senate to the next meeting of the Board of Governors (BoG).

The Board was requested to consider the proposal of the Senate and approve.

The Board discussed the matter and appreciated the initiative. The Board also suggested to take necessary measures to publicize it among international students, specifically from BIMSTEC countries. The Board resolved as below.

Resolution No: R_98BOG/05/2019:

RESOLVED to **APPROVE** the proposal of admitting international students in Masters and PhD programmes as mentioned above along with a suggestion to take necessary measures to publicize it.

Item No. 6

Setting up of extension centres of IIT Guwahati in the state capitals/major cities of North Eastern region:

The Board was informed that IIT Guwahati being the only IIT in the North Eastern Region planned to have extension centers in the state capitals or major cities in each north eastern states with coordination of the respective state Governments or Academic Institute of stature like CFTIs (NITs, Universities). Extension programmes which will result in benefit of people covered by these centres will be initially implemented through CET, IIT Guwahati.

Students from govt. schools of the region will be encouraged to pursue engineering by inviting them to IIT Guwahati campus for orientation programmes.

With joining of IIT Guwahati experts and local stakeholders, Govt. machinery, NGO's,

common people, it is expected that a new chapter of inclusive growth will take place in the region.

The Board was requested to consider and approve.

The Board discussed and noted the following.

Even though there are 23 IITs in the county, IIT Guwahati is the only IIT in the North Eastern States. Through the extension centers, IIT Guwahati can reach out the north eastern states, and extend academic and technical expertise in solving local problems.

The Board further advised to form a Committee with the following composition to prepare a detailed proposal on establishing the extension centres:

- Prof. S. K. Kakoty, Chairman
- Prof. B. K. Sarma, Member
- Dean of Outreach Education Program, Member
- Dean of Academic Affairs, Member

The final proposal may be communicated to the Ministry of HRD in due course of time

The Board discussed and resolved as below:

Resolution No: R_98BOG/06/2019:

RESOLVED to **APPROVE** in principle the proposal for setting up of the extension centres as proposed.

Further, the Board formed the aforementioned Committee to prepare a detailed proposal for the same which will subsequently be sent to Ministry of HRD.

Item No. 7

Adoption of the Annual Report of IIT Guwahati for the Financial year 2018-19:

As per provision of the Statutes, Annual Report of the Institute is prepared for the Financial Year 2018-19 as it is required to be sent to Ministry of HRD, Govt. of India for tabling before the Parliament. The report was placed in the table during the meeting.

The Board was requested to consider and approve the Annual Report for the year 2018-19. The Board was also requested to authorize the Director to send the printed version to the Ministry for placing in the Parliament.

The Board took note of the report and appreciated the efforts of the Institute for compiling of the report keeping in mind, the time frame fixed by the Ministry for the same.

The Board resolved as follows.

Resolution No: R_98BOG/07/2019:

RESOLVED to **APPROVE** the Annual Report for the year 2018-19 as place before the Board and also **AUTHORISED** the Director to send the printed version to the Ministry for placing it before the Parliament.

Item No.8

Availing Private Airlines facility by the Director, IIT Guwahati:

The Board was informed that, Director of the Institute has to frequently travel in and out of Guwahati to meet his various other official commitments. In this circumstance, to abide the rule that in all cases of air travel, both domestic and international, where the Government of India bear the cost of air passage, the officials concerned may travel only by Air India (cited in the Office Memorandum F. No. 19024/1/2009-E-IV dated 13.07.2009 of Ministry of Finance), becomes very difficult because it is known that Air India flight connectivity between Guwahati and other places of India is very limited. However, the connectivity by Private Airlines between Guwahati and other places in the country is quite well comparative to the Air India flights. As such the use of Pvt airlines enables one to minimise absence from headquarters without hampering official duties/time.

In view of the above to reduce the period of absence of the Director from headquarters and for smooth running of the Institute, it was proposed that Director of the Institute may be allowed to avail travel by Private Airlines during his official visits.

The Board was requested to consider and approve the above proposal.

The Board discussed the matter and was of the opinion that for the reasons mentioned in the proposal (poor connectivity of Air India) and minimum absence from the headquarters, the Director be allowed to travel by Non Air India Flights.

However as commented by the Ministry of HRD vide its letter no. F. No. 6-812O18-TS.I dated 16.08.2019 exemption of Travelling by Air India is to be given by Joint Secretary & Financial Adviser of the Ministry and accordingly a proposal in this regard is to be sent. As such Board advised to send the proposal to the Ministry for getting exemption from using Air India service.

Resolution No: R_98BOG/08/2019:

The Board **ADVISED** to send the proposal regarding availing of Private Airlines facility by the Director to Joint Secretary & Financial Adviser as suggested by the Ministry of HRD.

Item No. 9

Approval to the Proposal to increase room rent of Married Scholars Hostel (MSH):

The rate of room rent of Married Scholars Hostel was last revised in 2012. Considering the long span of 7 years gap from the last revision and also taking into account that the scholarship of the Research Scholars was revised recently, a proposal to increase the hostel fee paid by the MSH residents against the items as detailed below is placed before the Board:

Sl. No.	Item	Rate per Month
1	Maintenance (New)	Rs.1000.00
2	Rent	Rs.1500.00
Total:		Rs.2500.00 (excluding Electricity bill)
15% room rent be increased after 3 years of continuous stay in MSH by a resident.		

It was also proposed that 15% room rent be increased after 3 years of continuous stay in MSH by a resident.

The Board discussed the matter and approved the proposed to increase the rate in the rent and introduction of maintenance charge by making the total hostel fee for the residents of Married Scholars Hostel (MSH) be Rs.2500/- per month (excluding electricity charges).

Further, instead of an increase of 15% at the end of three years as proposed, the Board decided to increase the rent at the rate of 5% every year (rounded off to nearest multiple of ten) and resolved as below:

Resolution No: R_98BOG/09/2019:

RESOLVED to APPROVE the following:

- i. Increase in the rate of rent for Married Scholars Hostel (MSH) to Rs.2500/-per month excluding electricity charges. [Rent =Rs.1500 per month+ Maintenance charge= Rs.1000 per month]
- ii. The rent is to be increased every year by 5% rounded off to nearest multiple of ten.
- iii. The increased hostel fee is to be charged uniformly from all residents of Married Scholars hostel with effect from January 01, 2020.

Item No. 10

Approval to the proposal to increase in the amount of fee in certain components of Students' admission fee and Semester fee for all students–new and continuing:

In the 93rd BOG meeting held on 24.06.2018, a resolution (R_93BOG/05/2018) was taken regarding increase in the rate in some of the components of Student's Admission and Semester fee as it was not revised for more than ten years.

Consequently, Student's Admission fee and Semester fee across all academic programmes from the Academic Year 2018-19 onward was revised.

However, the proposal of increase in the fee was confined only to the new batch of students joining IIT Guwahati in the academic year 2018-19 and thereafter. The increase in the fee was not applied to all continuing students who joined the academic programmes of IITG before the academic year 2018-19.

Now it was proposed that the revised fee structure be applicable to all students-new and continuing from the Semester starting on January 2020, as all facilities are used by all students and not only by a particular batch.

The Board was requested to consider and approve.

The Board deliberated on the matter and noted that the increase in fee as approved in its 93rd meeting held on 24.06.2018 was applicable only to the new students taking admissions from academic session 2018-19 onwards. The Board **OPINED** that it should not be applicable to the continuing students who joined their academic programmes before the academic year 2018-19. The Board resolved as follows.

Resolution No: R_98BOG/10/2019:

RESOLVED NOT to APPROVE the proposal of charging revised / increased fee from all continuing students who joined their academic programmes before the academic year 2018-19.

Item No.11

Approval to the proposal of purchase of a new official vehicle for the Director by replacing the existing one:

The official car for the Director of the Institute, Maruti Suzuki Ciaz, was purchased on 02.12.2014. It is around five years old and has run more than 75000 kms. Due to its continuous use, the condition of the car had deteriorated over the years and became of source of constant worry. Due to frequent movement of the Director, it was proposed to purchase a new vehicle for the Director replacing the existing one under the buyback scheme.

MHRD commented that the purchase of vehicle be done strictly in the line with

Department of Expenditure OMs dated 06.08.2014 and 29.10.2014. Director, IIT Guwahati who was also chairing the meeting expressed his unwillingness to discuss on this agenda in absence of regular Chairperson of the Board of Governors.

The Board considered the views of the Director and resolved as below.

Resolution No: R_98BOG/11/2019:

RESOLVED to defer the item till the regular Chairperson of the Board of Governors and Finance Committee of IIT Guwahati is appointed.

Item No. 12

Disciplinary/Legal matters related to the employees/students of IIT Guwahati:

A. Summary of the all matters relating to Dr. B.K. Rai

Altercation with Dr. B.Anand : The problem with Dr. B.K. Rai started with his first set of complaints which he made as to noise caused in his neighbourhood by the children of the nearby quarters and which he vigorously pursued by writing to Director on 3.10.2017. Further to that, a parallel complaint was lodged by his wife to the Internal Complaints Committee (ICC) of the Institute. Since it was not an ICC related complaint, it was conveyed, as to its refusal for taking it further. In the meanwhile, on 23.09.2017, Dr. B.K. Rai out of sheer vengeance, hit Dr. B. Anand, his neighbour over this very trivial issue of children making noise without any provocation from Dr. Anand. Dr. Anand was to be given medical aid and he along with some of his neighbours have lodged a complaint with the authorities for alleged severe breach of discipline necessitating for a preliminary inquiry. The preliminary inquiry found Dr. Rai to be at fault on many a counts. Therefore, Administration had to take up its next disciplinary proceedings by serving him Show cause Notice. His attitude all along has been arrogant and his approach to reply the Show cause notice was very revengeful. Therefore, the Administration, was left with no option but to institute, an inquiry with one outside member. The Committee found him very uncooperative all along and he has been showing serious disregard and even in the mood of criticizing and humiliating the members. The Committee therefore had to abruptly terminate its proceedings and

filed a report stating his wayward behaviour. There were no specific findings of the committee.

The matter was referred to the BoG. The BoG in its wisdom felt the need of imposing sternest action of dismissing him for his proved severe illegal action. Therefore, as required under the rules, a final show cause notice before imposing a major penalty has been served upon him.

FIR filed against Dr. Rai

A criminal case instituted by Dr. B. Anand against Dr. B.K. Rai is under trial in the Court of appropriate jurisdiction as police has reportedly filed a charge-sheet.

A Writ Petition in Delhi High Court

In the meanwhile he has tried to twist the judicial process by filing a Writ Petition in Delhi High Court on frivolous and malafide charges. The basic idea in his move was to derail the due process of law and delude the honourable court in which he miserably failed as the case was dismissed on grounds of jurisdiction.

Suspension

During the pendency of the show cause, Dr. Rai resorted to another set of indiscipline by sending derogatory mails criticizing Institute's authorities on different areas thereby causing an environment of total indiscipline. Left with no alternative, he was placed under suspension, and his email etc. were temporarily restricted.

ISRO matter : *Dr. Rai entered into another controversy by writing an email to the ISRO Chairman with a series of allegations of corruption, nepotism and favouritism in a ISRO funded project, mainly aimed at the Director of the Institute. A formal disciplinary proceedings was initiated. The findings of the committee are as below:*

That Dr. Rai by writing to ISRO questioning the recruitment of some research associate was found to be adverse, unfounded and unwarranted. He has been found to be on various wrongful acts which proved the charges of the charge-sheet on his severe misdemeanour.

A final show cause notice before imposing a major penalty has been served upon him as required under the rules.

Dereliction of Duty: *In the meanwhile, Dr. Rai, has started disregarding his duties and was into the habits of attacking the Institute and its various functionaries in the eyes of the public. He also gave scant regards to the rules by deliberately and unauthorized leaving his workplace during the suspension period. For dereliction of duty departmental proceedings was initiated. The findings of the committee are as below:*

That all the six charges on dereliction of duty framed against Dr. B.K.Rai are found proved beyond any doubt.

High power committee

All the three disciplinary cases were placed before the 94th BoG and 96th BoG meeting held on 14.11.2018 and 29.03.2019 respectively. The BoG resolved to constitute a High power committee to examine the matters related to the disciplinary proceeding against Dr. Rai and recommend the outcome to the BoG.

Squabble with Dr. Gaurav Trivedi: *On 02.08.2019, Dr. B.K. Rai, reportedly had an altercation with Dr. Gaurav Trivedi which led to a squabble. A Preliminary Inquiry Committee submitted its report on the incident and found that Dr. B.K. Rai and Dr. Gaurav Trivedi indulged in a heated duel and Dr. Trivedi made provoking remarks about Dr. Rai's marriage. The Committee also found that Dr. Rai physically assaulted Dr. Trivedi. FIR has been lodged by both the parties in the local police station.*

B. Incident of Dialling 100 by Ms. Jharna Rani Rabha, Technical Superintendent and causing harassment to the Students and Employees

Ms. Jharna Rani Rabha, Technical Superintendent, Administration, on 09.05.2019 at about 12.30 pm by dialling 100 had informed the police of an incident of fight between students in the department of EEE of IIT Guwahati, an incident, which had never occurred.

Mr. Manjil Das, Security office of the Institute had assisted the Amingaon police in conducting the enquiry. Ms. Rabha was called by the Security officer to the Department to verify the matter. Upon arrival, she accused some staff members and students of causing harassment to her and directed to police to arrest them, without giving any evident to the same.

Prof. Rohit Sinha, HOD, Department of EEE, IIT Guwahati, vide his note dated: 10.05.2019 (subsequent to the incident on 09.05.2019) had informed the authority of the institute that Ms. Rabha, prior to being transferred to the Administration Section, from the Department of EEE, had never complained of any harassment caused to her by any Students or Staff and Faculty members of the Department.

Mr. Manjil Das, Security Officer of the Institute submitted detailed report of the entire incident on 13.06.2019, based on which, a letter was issued to Ms. Rabha on 25.06.2019, as per the recommendation of the Committee calling for explanation for her activity of dialling 100 and calling police without any valid reason and thereby causing harassment to some employees and students of the Institute.

However, Ms. Rabha refused to accept the aforesaid letter and according the same was sent via email on the next day, i.e. 26.06.2019.

Now the Disciplinary Authority has formed a Preliminary Enquiry Committee to look into the matter.

C. Writ Petition filed by Mr. Vikrant Singh and 6 other students of the Institute

A Writ Petition 4901/2019 has been filed by Mr. Vikrant Singh and Others in the hon'ble Gauhati High Court against Union of India, represented by MHRD and IIT Guwahati. The petitioners through this petition have placed their grievance relating to HRA and some other related components as charged by the Institute. Therefore, vide the petition, they have prayed to the hon'ble Court for directing IIT Guwahati to stop charging any hostel related fees (including hostel admission fee, house rent, hostel fund and fan, electricity and water charges). The hon'ble Court has

issued notice to the Institute, the reply of which is to be filed before the next date of hearing scheduled on 06.09.2019.

D. Public Interest Litigation (PIL) filed by Dr. B.K. Rai and Mr. Vikrant Singh in the hon'ble Gauhati High Court

A PIL has been filed by Dr. B.K. Rai, Assistant Professor, Dept. of EEE and Mr. Vikrant Singh, a student of the Institute, in the hon'ble Gauhati High Court against the Union of India represented by MHRD; Director, IIT Guwahati; BoG, IIT Guwahati; Dr. Rajiv I. Modi, Ex-Chairman, IIT Guwahati. The PIL has been filed against construction of a temple inside the campus of IIT Guwahati. The petitioners have prayed in the hon'ble Court for directing the Institute for demolition of the temple and to order for taking disciplinary action against persons involved in the construction of the temple.

In response to the notice served by the hon'ble Court, an affidavit-in-opposition was filed by the Institute on 01.08.2019. Vide an order dated 02.08.2019, the hon'ble High Court of Gauhati has granted 4 weeks' time, on the request of the counsel of the petitioners, to file a reply affidavit.

E. Disciplinary case of Dr. Rajesh Kr. Srivastava

Dr. Rajesh Srivastava, Assistant Professor, Dept. of Mathematics, had sent a series of defamatory emails to the faculty members questioning the constitution and integrity of the DFAC. A Preliminary Inquiry Committee found that there were serious violations of the Code of Conduct by Dr. Srivastava. A Disciplinary Committee was constituted, which recommended to place Dr. Rajesh Srivastava under suspension and to issue Show Cause Notice. However, Dr. Srivastava was reinstated based on an apology letter given by him. The HoD, Department of Mathematics again complained to the Director via e-mail on misbehaviour by Dr. Srivastava.

The matter was placed in the 91st BOG meeting held on 02.12.2017 and the Board resolved to issue a Show Cause notice to Dr. Srivastava. The committee constituted to examine his reply recommended that he may be given another

chance by not terminating him from the job. Later again, the HoD, Department of Mathematics submitted documents in support of allegations against Dr. R. Srivastava. A Committee was formed to conduct a fresh inquiry on a fast track mode. The Committee found that although the charges levied against him have been proved, but these do not warrant severe disciplinary action as contemplated in the show cause notice.

The 93rd BOG in its resolution requested the Director to proceed with the case and take a final decision on imposition of penalty. A Committee, so formed, submitted its Report with the recommendation to impose minor penalty with a strict warning. The matter was placed before the 94th BoG meeting held on 14.11.2018 wherein the Board resolved to constitute a High Power Committee to review the disciplinary proceedings against Dr. Srivastava. The High Power Committee is yet to submit its report and recommendations.

This is for information of the Board and for further advice, if any.

The Board discussed the matter at length.

- The Director informed that Prof. U. S. Dixit, Member of High Power Committee constituted based on the decision of 96th meeting of the Board to examine the matters related to the disciplinary proceedings against Dr. B. K. Rai and recommend the outcome to the Board resigned from the committee on 17.08.2019. Therefore, the other two members Prof. V. Venkata Dasu and Prof. Utpal Bora had been orally requested to do the needful and submit the report at the earliest. This was also in line with the recommendations of 96th meeting of the Board.
- It was apprised to the Board that, on 13.08.2019, the Institute had served show cause notices to Dr. Gaurav Trivedi and Dr. B. K. Rai based on the report of preliminary inquiry committee on the incident of 02.08.2019.
- The Board advised to get the report of preliminary inquiry committee on the matters related to Ms. Jharna Rani Rabha immediately so that further necessary action can be initiated.

- The Director informed that a committee is being constituted to formulate social media guidelines and policy for the students and employees of the Institute.
- It may be noted that IIT Guwahati, in its efforts to provide more responsive and citizen-friendly services to the public and staff of the Institute, has set up a Grievance Redressal Cell on 16.03.2018 and Prof. P. K. Bora is presently the Director of Staff and Public Grievances, IIT Guwahati.
- The Board had gone through the recommendations submitted by the High Power Committee constituted based on the decision of 96th meeting of the Board to review the matter regarding disciplinary issue in respect of Dr. Rajesh K. Srivastava and decided to award the following minor penalty to Dr. Rajesh K. Srivastava.

Minor Penalty to Dr. Rajesh K. Srivastava: Withholding of increment without cumulative effect for the period of two years with effect from 19.08.2019.

Resolution No: R_98BOG/12/2019:

The Board **NOTED** the observations or points at A to D as reported.

In case of (E), the Board **RESOLVED** to award minor penalty of withholding of increment without cumulative effect for the period of two years with effect from 19.08.2019 to Dr. Rajesh K. Srivastava.

Item No. 13

Approval to the Delegation of Administrative and Financial Powers of the Director to different functionaries of the Institute:

Due to functional requirements, time to time delegation of administrative and financial power has been revised based upon creation of new fund codes, appointment of new functionaries, increase of limit and such other reasons. Based upon the necessity for smooth running of the activities of the Institute modifications as described below is being proposed in the extant delegation of powers to different functionaries of the Institute.

I. Proposed Modification in the Delegation of Powers of the Board and of the Director to different Functionaries of the Institute is as follows:

A. General Administration			
	Category	Existing Sanctioning Authority	Proposed Sanctioning Authority
1.2	Special Casual leave		
	All other cases where sanctioning Authority is neither DoFA nor DoRD nor DOAER	Director	Deputy Director
1.3	Earned Leave/ Vacation Leave/ Half Pay Leave/ Maternity, Paternity Leave		
	i. In case of Deans, Chairman JEE, GATE, JAM	Director	DoFA
	ii. in case of Deputy Director, DoFA and Registrar	Director	Director
	iii. in case of Librarian	Director	Registrar
1.4	Child Care leave	Director	Deputy Director
2.4	Payment of Bills		
a.	Bills for personal Claims (TA, PDA, LTC, LTC Leave encashment, Telephone reimbursement etc)		
	Heads of Departments, Centers, Deans (except DOFA)	Director	DoFA
	Librarian	Director	Registrar
	DoFA, Registrar	Director	Director
i	Formation of Works tender Evaluation Committees		
	All other works tenders under non-plan head	Director	Deputy Director
NON PLAN ACCOUNTS FINANCIAL DELEGATIONS			
15	Employees' Retirement and Terminal Benefits:		
15.2	Leave Salary Pension Contribution (LSPC)	Director	Deputy Director*
15.3	Gratuity	Director	Deputy Director*
15.4	Leave encashment	Director	Deputy Director*
16	Employees other benefits		
16.3	Children Education Allowance (reimbursement)	Director	Deputy Director*

*In case of Deputy Director, Director will be the sanctioning authority

- II It was proposed that the Financial Sanctioning power of the Deans be fixed at **Rs.1,50,000/- (One Lakh Fifty Thousand only)** under respective Heads of Account. It was also proposed to withdraw financial powers delegated to Associate Deans, Chairman (HAB), Chairman (Sports), Chairman (Cultural Board), Chairman (Technical Board) and such other functionaries under the Deans as proposed to and approved by BOG of the Institute from time to time.

Following Financial Powers are proposed to be revised based upon the necessity to increase the limit of the respective functionaries.

Fund Code	Head	Existing Delegation	New Delegation
CAPITAL			
5022	Office Equipment	DD(50000)/DIR	DD(500000)/DIR
5029	Institute office Automation	DD(50000)/DIR	DD(500000)/DIR
5034	Software	DD(50000)/DIR	DD(500000)/DIR
6000	Furniture- General	DD(50000)/DIR	DD(500000)/DIR
6000.2	Furniture (Hostel)	DD(50000)/DIR	DD(500000)/DIR
6000.4	Furniture(Class Room Complex)	DD(50000)/DIR	DD(500000)/DIR
REVENUE			
16.2	Telephone reimbursement	DOFA	Registrar
25.20	Peer Review (Travel) Proposed to be renamed as : Public Relations, Branding and Ranking	Fac. I/C	Dean, PRBR
54	Alumni Affairs & External Relations	DOAAER(25000)/DIR	DOAAER(150000)/DIR
57.5	Contingency (Academic)	DOAA (20000) /DIR	DOAA (150000) /DIR
57.6	Other Expenses (Academic)	DOAA (20000) /DIR	

68.1	Printing and Stationery (Academic)	DOAA	All merged to: 68: Printing & Stationary REG(50000)/DD
68.2	Printing (Promotional)	DOAAER	
68.3	Printing (R&D)	DOR&D	
68.4	Printing (Others)	DD	
69.27	Outreach Education Programme (Office contingency)	HOS(3000)DOOE	HOS(3000)/ DOOEP(150000) /DIR
69.28	Peer Review (Office Contingency) Proposed to be renamed as : Public Relations, Branding and Ranking	HOS(3000)/Fac.I/C	HOS(3000)/ Dean-PRBR(150000) /DIR
75	Seminar / Workshop	DOAER	DD(100000)/DIR

III) Further, the following fund codes were created during the Financial year 2017-18 and 2018-19 with the approval of the director along with the delegation of the Financial Powers which needs to be ratified by the Board.

CAPITAL		
Fund Code	Head	Delegation
5020.1	Start-up Grants- TOP UP	DIR
5029	Institute office Automation	DD(50000)/DIR
5034	Software	DD(50000)/DIR
6000.2	Furniture (Hostel)	DD(50000)/DIR
6000.5	Furniture Works	DOIPM(50000)/DIR
10000	Vehicle	DIR
REVENUE		
11.5	Salary of Contractual Staff	Registrar
57.9	Academic Affairs- Consumables	DOAA(50000)/DIR
69.32	Legal Cell- Recurring office Contingency	HOS(3000)/DD
91.1	Start-up Grants- TOP UP	DIR

93.1	IPDF-Expenditure	DOR&D
95	HEFA Escrow	DIR
96	SCSP & TSP Programme	DIR

Resolution No: R_98BOG/13/2019:

RESOLVED to **APPROVE** the proposed delegation of power to different functionaries of the Institute as placed before the Board along with fixing the Financial Sanctioning power of the Deans at Rs.1,50,00/- (One Lakh Fifty Thousand) under respective Heads of Account.

The Board further **APPROVED** withdrawal of financial powers delegated to Associate Deans, Chairman (HAB), Chairman (Sports), Chairman (Cultural Board), Chairman (Technical Board) and such other functionaries under the Deans as proposed to and approved by BOG of the Institute from time to time.

The Board also **RATIFIED** the fund codes created with the approval of the Director during the year 2017-18 and 2018-19.

Item No.14

Approval to the special increment for staff members passing the Hindi Pragya exam:

As per the letter from Hindi Teaching Scheme dated 09.11.2018, on passing Pragya or final exam candidates will be eligible to get personal pay equal to one increment for one year. The increment granted according to rule, is a special increment in which one time increment of 3% only on the basic pay is given for a period of one year. However, there will be no changes in the allowances.

In the Institute a total of 24 staff members completed Hindi Pragya Exam in the session January-May 2018 and 43 staff members passed Hindi Pragya Exam in the July – December session

The Board was requested to approve the proposal.

The Board discussed and resolved as below:

Resolution No: R_98BOG/14/2019:

RESOLVED to **APPROVE** granting of the special increment for staff members passing the Hindi Pragya exam as per the extant rules.

Item No.15

Approval to the nomination of a member to the Finance Committee of the Institute as BOG nominee:

As per Statute Clause 5(1) (c), two persons are to be nominated by the Board to the Finance Committee of the Institute. The Board was informed that, the term of Mr. Mukesh M Shah, BOG nominee to the Finance Committee of the Institute will end on 07.11.2019. As the next meeting of BOG may not be held before this date i.e 07.11.2019, the matter was put up before the Board for nomination of a new member

The Board discussed and resolved as below:

Resolution No: R_98BOG/15/2019:

RESOLVED to nominate Dr. U. S. N. Murty, Director, NIPER Guwahati to the Finance Committee of the Institute for a term of two years.

Item No.16

Approval of renaming of Peer Review and Institutional Ranking Section (PRIR) as Public Relations, Branding & Ranking & Social Media Presence (PRBR):

The 97th meeting of BOG held on 11.06.2019 upgraded the status of Professor In-charge, Peer Review to Deanship and the position was renamed as Dean, Peer Review and Institute Appraisal and automatically the section was known as PRIA(Peer Review and Institute Appraisal section) from PRIR (Peer Review and Institutional Ranking).

Considering the nature of work to be handled by this section, renaming of the section as Branding, Ranking & Social Media Presence (BRS) so as to reflect the activities of the section was proposed before the Board.

The Board was requested to approve the proposal.

The Board discussed and resolved as below:

Resolution No: R_98BOG/16/2019:

RESOLVED to **APPROVE** the renaming of Peer Review and Institutional Ranking Section (PRIR) as Public Relations, Branding & Ranking (PRBR) and Dean of the section will be known as Dean (PRBR).

Item No.17

Regarding Alumni Fee collection from each student at the time of admission:

As per decision of the 83rd meeting of the Board held on 26.12.2015, an amount of Rs.1500/- was to be charged from all the final year students of IITG starting from the year of 2016, as Alumni Fee, initially for a period of five years.

However at the time of implementation, there was difficulty in determining final year students in case of PhD programmes, Dual PhD programmes and many M Tech students graduate in delayed manner and some of the UG students take more than four years to graduate.

Therefore, in the year 2016, Rs.1500/- was charged from all continuing students as one-time fee. Further from the year 2016 onward, in the fee structure of new students, Rs.1500/- was added as a one-time fee and charged at the time of admission with the stipulation that in case, if any student discontinues the academic program or he/she is terminated from the academic program, then the Alumni Fee Rs.1500/- will be refunded along with other refundable part of the fees.

The Board was requested to consider and approve charging of Rs. 1500/- from all new students as one-time fee at the time of admission.

The Board was requested to advice on the matter for future course of action like till which year Alumni Fee (one time) is to be charged from the new students at the time of admission.

The Board noted that Rs.1500/- was charged from all continuing students as one-time fee in the year 2016. Further the Board discussed and resolved as below:

Resolution No: R_98BOG/17/2019:

RESOLVED to **APPROVE** the collection of Alumni fee as one-time fee at the time of admission with a provision that this fee is to be returned to the student, if, he/she discontinues or is terminated from the academic program.

Item No. 18

Empanelment of lawyers:

The Board was informed that presently the Institute has a Standing Counsel who is looking after all court related matters of the Institute and also giving legal advices on various issues as and when required by the Institute.

However with the increase in number of litigation and diverse nature of such litigation it is felt that an empanelment of lawyers who has expertise in different fields will serve the requirement of the Institute in a better way.

As such it was proposed to make a panel of at least three eminent lawyers who can help the Institute in the legal matters of the Institute instead of the single legal counselor that Institute have presently.

The Board was requested to consider and approve.

The Board discussed and resolved as below:

Resolution No: R_98BOG/18/2019:

RESOLVED to **APPROVE** the proposal for empanelment of lawyers to help the Institute in the legal matters.

Item No. 19

Fund raising from CSR grants and donations from donors:

In this Silver Jubilee year of IIT Guwahati it is pertinent to mention that, IIT Guwahati has escalated in the National and International ranking in the recent years. It has been improved remarkably and seek to be recognized amongst the top 10 Institutions worldwide in the coming years. To materialize this vision as a resolution of Silver Jubilee celebration and to outline the ambitious plan for the Institute, like creating various Institute Chair for Professor in different Departments in the name of the Individual or in the name of the sponsoring organization, Infrastructure development, to further promote breakthrough research and other general/teaching/research facilities for the entire IITG fraternity, it is pertinent to generate corpus fund from the CSR grants and other well-wishers including individuals. The activities, other than the defined activities by the donors, and the detailed mechanism on utilization of the corpus fund will be worked-out in consultation with the appropriate authority.

The Board was requested to consider the above the proposal.

The Board discussed the matter and made the following observations.

- A separate account may be created for this purpose.
- The fund received/ collected for general purpose may be utilized for the welfare and development activities of the Institute.
- If the fund is collected for any specific purpose from the donors then it is to be utilized for that purpose.
- The donors may have various options/ purposes to donate like Research, Infrastructure development, Prizes, Awards, Scholarships, etc.

The Board discussed and resolved as below:

Resolution No: R_98BOG/19/2019:

RESOLVED to APPROVE the proposal for Fund raising from CSR grants and donations from the donors as observed above.

SECTION- C : Items for Ratification and Reporting

Item No. 20

Items approved by the Director:

Following items approved by the Director are being reported to the Board.

- a. **Attendance of Conference / Seminar etc. abroad as reported.**
- b. **New Appointments and/or Extension of period of appointment of some of the officials in the existing positions as under:**

Sl. No	Name	Position	Period of appointment
1.	Prof. Chitralekha Mahanta, Department of EEE	Dean, Academic Affairs	Appointed for a period of three years with effect from August 20, 2019.
2.	Prof. Vimal Katiyar, Department of Chemical Engineering	Associate Dean, Academic Affairs	Appointed for a period of three years w.e.f. August 20, 2019.
3.	Prof. Hemangee Kapoor, Department of CSE	Associate Dean of Students' Affairs	Term extended till July 31, 2020.
4.	Prof. P.K. Iyer, Department of Chemistry	Dean, Peer Review and Institute Appraisal (PRIA)	Appointed for a period of one year with immediate effect (date of notification is 04.07.2019).
5.	Prof. S. K. Kakoty, Dept. of Mechanical Engineering	Head, Centre for Rural Technology	Term extended for two years w.e.f July 26, 2019.
6.	Dr. Tarun Tej Mallajosyula, Dept. of EEE	Warden, Hostel Umiam	appointed for a period of two years with immediate effect (date of notification 11.07.2019)
7.	Dr. Chandan Karfa, Department of CSE	Associate Warden, Hostel Umiam	appointed for a period of two years with immediate effect (date of notification 11.07.2019)
8.	Dr. Debaprasad Maity, Deptt of Physics	Preparatory Coordinator for the session 2019-20	for the session 2019-20
9.	Dr. Vinay Wagh, Deptt of Mathematics	Vice Chairman, Hostel Affairs Board for Services	appointed for a period of 2 years w.e.f July 1, 2019
10.	Dr. Sandip Das, Deptt of Civil Engineering	Vice Chairman, Hostel Affairs Board for Infrastructure	appointed for a period of 2 years w.e.f July 1, 2019

- c. **Confirmation of Non- Faculty Members given below in list A were confirmed against their post during the period from 23rd may 2019 to 6th August 2019.**

LIST –A

Sl. No	Name	Post against which service is confirmed	Dept./Centre/Section
1.	Ms. Pallabita Barooah Chowdhury	Students' Counsellor	Students' Affairs Section
2.	Ms. Namrata Naomi Rynjah	Students' Counsellor	Students' Affairs Section
3.	Dr. Nesmita Das	Students' Counsellor	Students' Affairs Section
4.	Mr. Bidyut Bikash Boruah	Assistant Security Officer	Security Section
5.	Syeda Reshima Begum	Junior Technical Superintendent	Dept. of Civil Engineering
6.	Mr. Sujit Kumar Deb	Junior Technical Superintendent	Central Instruments Facility

7.	Ms. Rumi Rani Pao	Junior Technical Superintendent	Central Instruments Facility
8.	Mr. Rubul Gogoi	Junior Technical Superintendent	Dept. of HSS
9.	Mr. Rajib Dey	Physical Training Instructor	Gymkhana, Students' Affairs Section
10.	Mr. Sadananda Phukan	Physical Training Instructor	Gymkhana, Students' Affairs Section
11.	Ms. Bhanushree Deka	Senior Library Information Assistant	LB Central Library
12.	Mr. Nabakumar Bhoi	Senior Library Information Assistant	LB Central Library
13.	Md. Muzaffar Iqbal	Senior Library Information Assistant	LB Central Library
14.	Mr. Trinayan Borgohain	Senior Library Information Assistant	LB Central Library
15.	Mr. Nabajyoti Talukdar	Junior Engineer	Maintenance Section
16.	Mr. Tinku Saikia	Junior Engineer	Engineering Section
17.	Mr. Vishal Chetry	Junior Assistant	Alumni & External relation Section
18.	Mr. Keshab Chandra Baro	Junior Assistant	Students' Affairs Section
19.	Mr. Dinamani Talukdar	Junior Assistant	Medical Section
20.	Mr. Basanta Pegu	Junior Assistant	Brahmaputra Hostel, Students' Affairs Section
21.	Mr. Kukil Kanta Saikia	Junior Assistant	Administration Section
22.	Ms. Hiran Deka	Junior Attendant	Faculty Affairs Section

d. Confirmation of Faculty Members as mentioned below:

Sl. No.	Name	Post
1.	DR.SHAIK RAFI AHAMED	Professor, EEE
2.	DR.MANAS KAMAL BHUYAN	Professor , EEE
3.	DR.PRAVEEN KUMAR	Professor, EEE
4.	DR.SANJUKTA PATRA	Professor, EEE
5.	DR.RANJAN TAMULI	Professor,BSBE
6.	DR.DEBASISH DAS	Professor, BSBE
7.	DR.VISHAL TRIVEDI	Professor, BSBE
8.	DR.TONY JACOB	Associate Professor, EEE
9.	DR.LALIT MOHAN PANDEY	Associate Professor, BSBE
10.	DR.SURESH SUNDARAM	Associate Professor, EEE
11.	DR PRAVEEN TRIPATHY	Associate Professor, EEE
12.	DR.SONALI CHOUHAN	Associate Professor, EEE
13.	DR.GAURAV TRIVEDI	Associate Professor, EEE
14.	DR.MANOJ MAJHI	Associate Professor, Design
15.	DR.PRATUL CHANDRA KALITA	Associate Professor, Design
16.	DR.ASHISH ANAND	Associate Professor, CSE
17.	DR.ARNAB SARKAR	Associate Professor, CSE
18.	DR.MANAS KHATUA	Assistant Professor Gr .I, CSE

19.	DR.MOUMITA PATRA	Assistant Professor Gr.I, CSE
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- e. **Revision in Annexure IV of the MoU between IIT Guwahati and Ministry of HRD for the year 2019-20 by modifying** the requirement of HEFA Funding of the Institute to Rs.150.00 crores for the FY 2019-20.
- f. **Charging of OPD consultation fees from** i) participants coming from outside for attending Workshop/conference in IIT Guwahati, ii)summer interns at IIT Guwahati Hospital, iii) non-dependent patients at IITG hospital as follows:
- Consultation fee of Rs.200 be charged from the participants when they attend OPD in the Hospital. This will not include the cost of medicine and laboratory expenses.
 - Rs.200 be charged from the internship students when they will attend OPD in hospital. This will not include the cost of medicine and laboratory expenses.
 - The non-dependent patient will be charged Rs.200 for OPD consultation in IITG hospital. This will not include the cost of medicine and laboratory expenses.
- g. **Implementation of 7th CPC rule regarding income limit of dependency of parents** as below: *“The Income limit for dependency of the family members (other than spouse) is Rs 9000 plus the amount of Dearness Relief admissible on Rs.9000 on the date of consideration of the claim. Parents residing with either the Government servant or the rest of the family members in a station other than the employees’ s headquarters are eligible.”*
- h. **Appointment of Prof. Anup Kumar Gogoi as Visiting Professor in the Department of Electronics and Electrical Engineering** for a period of 6 (six) months w.e.f. 1st July, 2019 to 31st December, 2019 under the following terms and conditions:

NOT FOR UPLOADING.

- A. **Approval towards grant of Lien in respect of Dr. Adapa Murali Krishna, Department of Civil Engineering** for a period of 13 (thirteen) months w.e.f. 23.05.2019 (A.N.) to enable him to join IIT Tirupati as Associate Professor.

Resolution No: R_98BOG/20/2019:

RESOLVED to **RATIFY** the approval granted by the Director on the items (a) to (i), except the item (f)(i) and f(ii) of charging OPD consultation fee from participants of conferences/ workshop and the summer internship.

Item No. 21

Items for Reporting to the Board:

The following items are reported to the Board:

- A. **Prof. T.G Sitharam**, joined the Institute as Director w.e.f 01.07.2019. After joining, he also associated with the Department of Civil Engineering as a Professor and also take up consultancy works & R&D Projects as Professor of Civil Engineering.
- B. **Silver Jubilee Celebration and Institute Anthem:** The Institute has entered into 25th year from its commencement and it was decided to celebrate the Silver Jubilee for 3 years starting from the AY 2019-2020 by organizing various events. A major event has been planned in February 2020. As a part of ongoing Silver Jubilee Year Celebration, the Institute Anthem has been Officially Launched by the Director on 23.07.2019 during the Institute Level Welcome Program for UG and PG New Students . The Anthem was composed by Prof. Arup Kr Sarma, Department of Civil Engineering. The Institute Anthem will be played on every official function of the Institute.
- C. **Project Implementation Progress Report (PIPR)** for the quarter from April 2019 to June 2019 was forwarded to the Executive vice President, Corporate Relations, Higher Education Funding Agency (HEFA) on 19.07.2019.
- D. **Reporting of cancellation of approval granted for the award of degree of Bachelor of Technology in Engineering Physics (without minor discipline) to Mr. B. S. Lohit Kumar, Roll No. 140121010** as he is now eligible to get B.Tech. degree in Engineering Physics with minor in Computer Science and

Engineering which will be recommended later by the Senate to award in the next convocation.

- E. Status of Security matters:** As per the directives of the Ministry, Institute is taking steps for reducing the number of security personnel engaged inside the campus without compromising the security arrangement of the Institute. The process of installation of CCTV is being considered in view of the reduction of staff as mentioned.
- F. Topics of the Agenda Items proposed from IIT Guwahati to be included in the Agenda to be discussed in the forthcoming meeting of Council of IITs is as follows:**
1. To consider the proposal of starting Joint Degree Program (JDP) of Doctor of Philosophy (PhD) between IITs.
 2. To consider the proposal of including a course on Yoga as non-academic / co-curricular course in the undergraduate curriculum of IITs
 3. To explore possibility of creation of Group of High Performing Centrally Funded Technical Institutions
 4. Inviting Visitor's Nominee of other IITs to speed up the process of Selection Committee
- G. Inclusion of a peer review process for internal candidate in faculty selections** as per which, the candidates are asked to provide five external experts at the Professor level, who are not directly connected with them professionally as reviewers and another set of independent reviewers is provided by the Head/DFAC. A formatted response would be sought from selected reviewers from these lists for an unbiased external review of each candidate as an academician and researcher. These responses will be shared with the selection committee so to arrive an appropriate and unbiased decision on the suitability of the candidate to movement to higher posts.
- H. Forwarding of a panel of names of four eminent persons for nomination of**

Chairperson BOG, IIT Guwahati to Additional Secretary (TE), Govt. of India , Ministry of Human Resource Development, Department of Higher Education vide letter dated DIR/IITG/05/MHRD/2018/3215 dated 02.07.2019.

- I. Initiatives of Centre of Nanotechnology** for setting up of a comprehensive Health care Ecosystem for the development of health care nanotechnologies. It will be started from the financial Support from Ministry of Electronics and Information Technology (MeitY under the Project Nanoelectronic Theranostic Devices. The main thrust areas of this health care ecosystem will be :
- Research and Development of Point-of-Care-testing (POCT) Devices for Rural Health care
 - Prototyping, Ethical Clearances, Field Trials, Validations and Optimization of the POCT Devices supported by different collaborators and leading hospitals.
 - Establishment of a “School for Skill Development for the Paramedical Health Workers” to train these health workers with certification by NSDC/PMKVY for the field trials of the devices developed, data generation and validation studies.
- J. To remove commitment regarding single room hostel facilities in the JEE brochure** as with the increase in number of students, the Institute is planning to construct hostels with double bedded rooms. .

Resolution No: R_98BOG/21/2019:

RESOLVED to **NOTE** the reporting items (A) to (J).

SECTION- D: Minutes of meetings of Statutory bodies for reporting to the Board

Item No. 22

Minutes of the One Hundred Fortieth (140th) and One Hundred and Forty First Meeting(141st) meeting of the Senate of the Institute held on 31.05.2019 and 26.07.2019 :

The Board **CONSIDERED** the Minutes of the One Hundred Fortieth (140th) and One Hundred and Forty First (141st) Meeting of the Senate of the Institute held on 31.05.2019 and 26.07.2019 respectively and resolved as below:

This is placed before the Board in terms of the Section 4(10) of the Statute.

Resolution No: R_98BOG/22/2019:

RESOLVED that the Minutes of the One Hundred Fortieth (140th) and One Hundred and Forty First (141st) Meeting of the Senate of the Institute held on 31.05.2019 and 26.07.2019 respectively as placed in terms of the Section 4(10) of the Statute be **NOTED**.

Any other matter with the permission of the Chair:

Item No. 23

Including the Deputy Director of the Institute as a Special Invitee to the Board of Governors:

As per the Statutes of the Institute, the Deputy Director shall assist the Director in academic and administrative work and in maintaining liaison with other institutions of higher learning and research and also with industrial undertakings and other employers. The Deputy Director shall exercise such powers and perform such duties as may be assigned to him by the Institutes of Technology Act or the Statutes or by the Director.

The Deans of the Institute are the authorities who perform the assigned duties with powers delegated by the Director of the Institute. Thus the Deputy Director and all Deans play major role in taking policy decisions and its implementation in the Institute.

In view of the above, the following are proposed:

- The Deputy Director may be included as a Special Invitee to the Board of Governors to attend all meetings of BoG.
- The Deans may be called as invitees to the meetings of BoG for the agenda items relevant to them, if required.

The Board was requested to consider the proposal and decide on the matter.

The Board discussed and resolved as below:

Resolution No: R_98BOG/23/2019:

RESOLVED to APPROVE the proposal of

- Inclusion of the Deputy Director as a Special Invitee to all the meetings of Board of Governors of IIT Guwahati.
- Calling the Deans as invitees to the meetings of Board of Governors of IIT Guwahati for the agenda items relevant to them, if required.

Item No.24

Creating new positions of Dean and Associate Dean for Resource Generation and Strategic Planning:

The Board was apprised that the fund generation from various stake holders, industries, and well-wishers to source many welfare activities of the students, faculty members, Departments and the Institute is imperative now. The following activities are necessary for overall growth of the Institute.

- Faculty Chairs
- Faculty Fellowships / Middle Career Fellowships
- Scholarships to Meritorious and Needy Students
- Financial Assistance to the Students to attend International Conference
- Financial Assistance to the Summer Interns those who aspire to join IITs
- Developing/Improving facilities and amenities in the Departments / Institute/ Campus
- Nurturing talents of the students
- Support start-up activities
- Outreach activities

It was proposed to create new positions, namely, Dean of Resource Generation and Strategic Planning and Associate Dean of Resource Generation and Strategic Planning and they may be entrusted with the responsibilities of resource generation and strategic planning for the growth of the Institute. Further it was proposed that the Director of the Institute be authorised to decide about the office infrastructure and man power for this new portfolio/section.

The Board was requested to consider the proposal and decide suitably.

The Board discussed the matter. Since resource generation and strategic planning are two different aspects, it was decided to create positions for resource generation. Further it was decided that the responsibility of strategic planning may be vested with the Dean, Public Relations, Branding and Ranking.

Resolution No: R_98BOG/24/2019:

RESOLVED to APPROVE creating new positions of Dean of Resource Generation and Associate Dean of Resource Generation.

Item No. 25

Widening multi-disciplinary activities by starting new academic programmes:

In the present era, the innovative solutions and break-through in academics and research have been achieved through multi-disciplinary activities and team work.

The Board was apprised that in all old IITs, there are management departments/ schools, apart from engineering, science and humanities departments. For example, IIT Kharagpur has School of Medical Science and Technology and R G School of Intellectual Property Law. IIT Kharagpur and IIT Roorkee have Bachelor of Architecture programme. This multi-disciplinary approach of engineering, management and medical paves way to creative and innovative solutions to many real life challenges and problems.

To widen the horizons of IIT Guwahati, it was proposed to form **a committee comprising of some senior faculty members/ HoDs/ Deans of IIT Guwahati along with some experts from top most institutions in India** and to explore feasibility of opening following new academic programmes in the Institute.

- Master of Business Administration with a focus on Business Analytics, Innovation, Infrastructure Finance and Entrepreneurship, Policies and Planning Studies.
- Bachelor of Architecture (5 Years Programme)

The Board was requested to consider the matter for discussion.

The Board discussed and resolved as below:

Resolution No: R_98BOG/25/2019:

RESOLVED to **APPROVE** the proposal to study the feasibility of widening multi-disciplinary activities in the Institute by starting new academic programmes. The Board further resolved that the Director may be entrusted with the responsibility of forming suitable committee in this regard.

The meeting ended with a vote of thanks to the Chair.

Prof. M.G.P Prasad
Interim Registrar & Secretary
Board of Governors
IIT Guwahati



शासी मंडल की 97th वीं बैठक का कार्यवृत्त

MINUTES OF THE NINETY SEVENTH MEETING OF THE BOARD OF GOVERNORS

तारीख : 11th जून 2019 दोपहर 12.00 बजे

DATE & TIME : 11TH JUNE 2019 AT 12.00 NOON

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
MINUTES OF THE
NINETY SEVENTH MEETING OF THE BOARD OF GOVERNORS
HELD ON 11th JUNE, 2019

The Ninety Seventh Meeting of the Board of Governors of the Institute was held on 11.06.2019 in the Conference Room of the Institute Guest House and the following members were present:

7.	Prof. Gautam Biswas	Director/Chairperson
8.	Dr. Chitra Dutta	Member
9.	Prof. S.K. Srivastava	Member
10.	Prof. Bhaba Kumar Sarma	Member
11.	Prof. Bishnupada Mandal	Member
12.	Prof. M.G Prem Prasad	Interim Registrar/Secretary

Prof. Varadraj B. Bapat, Member BOG, Dr. S.S. Sandhu, Additional Secretary (TE), Ministry of HRD, Member BOG and Mr. Vikeduosie Kehie, Member BOG and Commissioner & Secretary to the Government of Assam, could not attend the meeting due to prior engagement and they were granted leave of absence.

The agenda for the day is taken up as below

SECTION - A: Confirmation of Minute and Action Taken Report

Item No. 1

Confirmation of the Minutes of the 96th Meeting of the Board of Governors of the Institute held on 29.03.2019:

The Ninety Sixth Meeting of the Board of Governors of the Institute was held on 29.03.2019 in the Conference Room of the Institute Guest House. The Minutes of the meeting was circulated amongst the members of the Board for their comments / observations, if any.

The Board was informed that Ministry of HRD has sent observations on two items of the minutes whereby they recommended that UGC norms is to be strictly followed in modification of the Recruitment Rule for the position of the Registrar and Department of Expenditure letter regarding non issuance of orders for bonus to Group B and Group C

employees is to be considered.

Comments have also been received from Prof. Bhaba Kr. Sarma and Prof. Bishnupada Mandal both Senate nominees to the Board proposing modification in the resolutions adopted for item 03, 13 & 20 of the 96th meeting as drafted in the minutes.

The matter was deliberated and minutes of the meeting was confirmed after incorporating the modifications in the resolutions as suggested. The minutes as confirmed is enclosed at **Annexure-1**(not enclosed)

Resolution No: R_97BOG/01/2019

RESOLVED that the Minutes of the 96th meeting of the Board of Governors of the Institute held on 29.03.2019 be **CONFIRMED** considering the comments sent by MHRD to follow extent instruction related to HAG scale and their comments in the letter dated 26.04.2019 as placed as (in) **Annexure-1**(not enclosed).

Item No. 2

Action taken report of the decisions of the 96th Meeting of the Board of Governors of the Institute held on 29.03.2019:

Action taken report on the decisions of the 96th Meeting of the Board of Governors of the Institute held on 29.03.2019 was placed before the Board for consideration and the Board was requested to note. It was reported that the actions have been taken as per decisions. The Board considered the same and resolved as below:

Resolution No: R_97BOG/02/2019

RESOLVED that the actions taken on the decisions of the 96th Meeting of the Board of Governors held on 29.03.2019 be **NOTED** as reported.

The Board further **ADVISED** to follow extent instruction received from MHRD related to HAG scale.

SECTION- B: Administrative items requiring approval of the Board

Item No. 3

Approval to the recommendations of the Fortieth Meeting of the Finance Committee held on 11.06.2019:

The Fortieth Meeting of the Finance Committee of the Institute was held on 11.06.2019 just preceding the Board meeting. The copy of the agenda items of the 40th (Fortieth) meeting of the Finance Committee was made available to all the members of the Board. In terms of the Section 5 (7) of the Statute, the recommendation of the Finance Committee was conveyed to the members of the Board by the Interim Registrar who is also the ex-officio Secretary of the Finance Committee on the following agenda items :

1. Confirmation of the Minutes of the 39th Meeting of the Finance Committee Held on 29th March 2019
2. Action taken report on decision of 39th Finance Committee Meeting held on 29th March 2019
3. To consider adoption of the Annual Accounts of IIT Guwahati for the Financial Year 2018-19 and recommend to the Board for adoption.
4. To consider and recommend carry forward of unspent balance of 2018-19 amounting to Rs.585.22 lakh under Revenue Head to the next financial year to the Board for approval
5. To consider revised HEFA proposal for Rs.9949.00 Lakh for approval of the Board
6. Noting of submission of Project implementation Progress report(PIPR) under HEFA for October-December 2018 and January-March 2019 quarters.
7. To consider the internal audit report for the period October 2018 to March 2019.

The Board was requested to consider the recommendation of the Finance Committee meeting and approve.

Resolution No: R_97BOG/03/2019

RESOLVED that the recommendation of the 40th meeting of the Finance Committee held on 11.06.2019 preceding the Board meeting as given in **Annexure-2** (not enclosed) be **APPROVED**.

Item No. 4

Adoption of the Annual Accounts of IIT Guwahati for the Financial year 2018-19:

The consolidated Annual Accounts of the Institute for the Financial Year 2018-19 comprising of the Receipts and Payments Account, Income and Expenditure Account and Balance Sheet of the Institute along with Final Accounts of Retirement Funds (GPF and

CPF) has been prepared This Annual Accounts are to adopted by the Board as per the recommendation of the Finance Committee so that it can be sent to the Director General of Audit Central, Indian Audit and Accounts Department, Kolkata – Branch Office Guwahati, for audit of the accounts.

The Board was informed that Finance Committee through a resolution taken during its fortieth meeting held on 11.06.2019 prior to the Board meeting adopted the accounts and recommended for adoption by the Board.

The Board was requested to consider and adopt the Annual Accounts for the year 2018-2019 as stated above.

Resolution No:R_97BOG/04/2019

RESOLVED that the recommendation of the Finance Committee for **ADOPTION** of the Annual Account of the Institute for the Financial Year 2018-19 as placed separately as Annexure- be **APPROVED**.

Item No. 5

Approval to the revised HEFA proposal:

As per the discussions with the MHRD officials during a meeting held on 09.04.2019 the HEFA proposal of Rs.12774.16 Crores was relooked and after review a revised proposal for Rs.9949.00 Lakh as shown in the table below was prepared.

(` in Lakh)

Sl. No.	Name of the Works	Status	Amount of HEFA Loan
A	Construction:		
1	Extension of Academic Complex Ph-V	Ongoing	2450.00
2	Construction of 1000 seater Boys' Hostel no. 11		4676.00
3	Boundary Wall		1083.00
4	Transit Accommodation 3		264.00
5	HVAC Plant Augmentation		268.00
6	APWD Works		515.00
TOTAL (A)			9256.00
B	Research Equipment:		

1	Clean Room - and Allied Utilities	Ongoing	693.00
TOTAL (B)			693.00

TOTAL PROJECT COST (A+B)		9949.00
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This revised proposal is also placed in the 40th Finance Committee meeting and Finance Committee recommended for approval of the Board of this proposal.

The Board is requested to consider the proposals as per recommendation of the Finance Committee and approve.

Resolution No:R_97BOG/05/2019

RESOLVED that the revised HEFA proposal of Rs. 9949.00 Lakh as recommended by Finance Committee be **APPROVED**.

Item No. 6

Approval to the recommendation of the Senate for award of degrees and medals to the students in the Twenty First Convocation held on 12.06.2019:

The batch of B.Tech / B.Des students admitted in the academic year 2015–16 and the batch of M.Tech, M.Des, M.Sc and M.A students admitted during the academic year 2017–18 including a few from earlier years, who have successfully completed the prescribed courses of study, have qualified for award of degrees in the Twenty First Convocation held on 12.06.2019. The Ph. D scholars who have qualified for their degree after the last Convocation were also awarded degrees in this convocation.

The Senate in its 140th meeting held on 31.05.2019 considered and recommended 1354 no. of students for the award of degrees for the B. Tech, B. Des, M. Tech, M. Sc, M.A and Ph. D programmes and also recommended the names of the students to be awarded various medals.

The approved list of Medal Winners who are to be awarded the medals in the 21st Convocation on 12.06.2019 and the Consolidated statement on number of students who received B.Tech, B.Des, M.A., M.Sc., M.Tech, M.Des and Ph.D degrees in same Convocation of the Institute is enclosed as **Annexure- 3**(not enclosed).

The Board was requested to consider and approve the recommendation of Senate for

award of degrees and medals to the students in the Twenty First Convocation scheduled on 12.06.2019.

Resolution No:R_97BOG/06/2019

RESOLVED that award of degrees and medals to the Students in the 21st Convocation to be held on 12.06.2019 be **APPROVED** as per the list enclosed as **Annexure-3**(not enclosed)

Item No.7

Decision on the matter of Mr Hemant Kumar, Roll No 164107053 an M Tech Student of Chemical Engineering, IIT Guwahati who was terminated from the academic programme on the ground of collective breaches of disciplinary regulations:

The Board was informed that several complaints of unpredictable and aggressive behavior were reported by students against Mr. Hemant Kumar, an M Tech Student of Chemical Engineering Department bearing Roll No 164107053. . Mr Hemant had violated the recommendations forwarded by the Students' Disciplinary Committee (SDC) many times, yet on humanitarian ground he was allowed to stay in the hostels after receiving his repeated appeals for the same on temporary basis.

Subsequently, complaints from two girls (one unknown and other from IIT Bombay) were received as per which Mr Hemant was sending them illicit messages and emails. Though Mr Hemant denied the accusation in the first case (unknown girl) but in the other case Mr. Hemant admitted to have sent those messages before the Internal Complaints Committee (ICC) of the Institute .In the meantime Mr. Hemant was allowed to appear in his end semester exam but was not allowed to stay in the hostel during the time and appeared in his examination by staying outside of the campus. The ICC found the statements of Mr. Hemant related to his state of mind contradictory and recommended to impose strict penalty on Mr. Hemant. Mr. Hemant was terminated from his academic programme of the Institute owing to collective breaches of disciplinary regulations mentioned above.

After receiving innumerable appeals from Mr Hemant and his father for his reinstatement in the Institute the matter was placed in the 136th Meeting of the Senate. The 136th Senate

constituted a committee with Dean of Students' Affairs as the Convener to look into the matter.

The Committee thus constituted by the Senate in its 136th Meeting met on 01.01.2019 and send its recommendations for re-instatement of Mr. Hemant Kumar with certain conditions On 22.01.2019 the recommendation of the Committee with approval of the Director was forwarded to the Academic Affairs to be placed in the Senate. However in the meantime, a letter was received from Head Chemical Engineering conveying strong objection by the departmental faculty members and were against the reinstatement of Mr. Hemant.

In view of the above, Board was requested to take a decision on the issue of Mr Hemant Kumar, Roll No 164107053 an M Tech Student of Chemical Engineering, IIT Guwahati .

The members of the Board deliberated on the matter. The Board noted that despite disciplinary lapses on the part of the student, the Institute has taken steps so as to allow Mr. Hemant Kumar to complete his Academic Programme.

Considering the present status of the case, the Board resolved as follows:

Resolution No:R_97BOG/07/2019

The Board **ADVISED** that the committee constituted by the Senate may relook into its recommendations by taking into the consideration of the concerns of the Chemical Engineering Department.

Item No. 8

Change in designation of 'Faculty-In-Charge, Technology Incubation Centre' of IIT Guwahati (IITG-TIC) to 'Chairperson, Technology Incubation Centre' of IIT Guwahati

:

The Board was informed that since its inception IIT Guwahati's Technology Incubation centre (IITG-TIC) has proved to be one of the most visible incubation centre in the North East India.

The Board was apprised that, in spite of this promising trend shown by IIT Guwahati's Technology Incubation centre (IITG-TIC), the terminology of Faculty In Charge, TIC as the Official Head of IITG TIC is proving to be a kind of hindrance, when during interactions with different agencies and organizations outside the IIT Guwahati, they needed to explain the position of "Faculty In-Charge, TIC as an official head of IITG TIC.

Hence, considering the increasing quantum of work and future expansion; it is proposed to change the nomenclature from "Faculty In charge, Technology Incubation Centre" to "Chairperson, Technology Incubation Centre".

Governing Body of IITG-TIC in its BOG meeting held on 16.05.2019, approved the proposal of change of designation as above and recommended that the same be approved by the BOG of IIT Guwahati.

The Board was requested to approve the same.

The Board discussed and resolved as below:

Resolution No:R_97BOG/08/2019

RESOLVED to **APPROVE** the change in designation of official head of IITG TIC from "Faculty In-charge, Technology Incubation Centre of IIT Guwahati" to "Chairperson, Technology Incubation Centre of IIT Guwahati".

Item No. 9

Approval to the Leave Provision to Academic Staff related to National /International Programs:

The Alumni & External Relations Section of the Institute at present is coordinating as a nodal office in global forefront in matters related to national and international academic/industrial collaborations, admission for full-time and semester exchange students, interns, research scholars, joint degree programs (Masters and Ph.D.), Joint Ph.D. research supervision, Joint Master project supervision and similar such activities. These programs involve bilateral movement of Faculty members as well as students between partner institutions and IIT Guwahati to conduct classes and for research guidance to Indian/Foreign students at IIT Guwahati or at partner institutions.

The Board was also apprised that , IIT Guwahati, at present, has about 79 ongoing agreements with different international institutions and organisations, membership of consortiums and 52 national agreements with various institutions and laboratories in the country. Some of the notable among such programmes are International Joint Degree programme in Food Science & Technology (FST), International Joint PhD Degree programme in Food Science & Technology (FST), International Joint PhD Degree programme in Integrated Mechanical Engineering (IME) with Gifu University, Japan, Collaborative Doctoral Programme with Curtin University, Australia, DBT-Heidelberg Joint Ph.D. Degree Programme (Big Data Research in the Biosciences).

IIT Guwahati Faculty members are required to attend the partner institution within/outside the country to undertake teaching classes and guide for research to their foreign students. To facilitate the movement of faculty member as part of the programme the Board was requested to consider the following proposal from Alumni and External Relations (AER) Office, in addition to the existing leave provisions:

- The Faculty members going out of town/country to work related to National / International programs under MoUs signed by IITG through the AER office, will be treated to be “on duty’ subject to a maximum such Special Casual Leave of 30 days per year, and subject to a maximum such leave of 10 working days per regular semester.

- Going on duty on such work will be approved by the Dean, AER."

The Board discussed the matter in details and resolved as below:

Resolution No:R_97BOG/09/2019

RESOLVED to **APPROVE** the introduction of provision of duty leave for the Faculty members going out of town/country to work related to National / International programs under MoUs signed by IITG through the AER office, subject to a maximum such Special Casual Leave of 30 days per year, and subject to a maximum such leave of 10 working days per regular semester. Dean AER will be the approving authority for such leaves

Item No.10

Approval to the Inclusion of new expert in the panel of expert of HAG Appraisal Committee :

The Board was apprised that, the expert from the existing panel for the discipline of Mathematics, Prof. P.C. Das, Former Faculty & Head of Mathematics, IIT Kanpur, Visiting Professor, NISER, Bhubaneswar has passed away. As such to fulfil the vacancy so arose, the name of following renowned Mathematician was proposed to be added to the panel of expert for the discipline of Mathematics.

1. Prof. Balmohan Vishnu Limaye
Department of Mathematics
Indian Institute of Technology Dharwad
Dharwad, Karnataka – 580 011

The Board discussed on the matter and resolved as below:

Resolution No:R_97BOG/10/2019

RESOLVED to **APPROVE** the inclusion of Prof Balmohan Vishnu Limaye as an expert the panel of expert for the discipline of Mathematics of HAG appraisal Committee.

Item No.11

Approval for providing incentive for acquiring fresh higher qualifications :

The Board was apprised that Mr. Sanjoy Das, Technical Officer Gr. I, of the Institute vide his letter dated has requested for granting him incentive for acquiring fresh higher qualification under 7th CPC and as per the DOPT's letter No. 1/5/2017-Estt (Pay-I) dated 15.03.2019

In the clause No. 5 of the Ministry's letter No. 1/5/2017-Estt (Pay-I) dated 15.03.2019 as cited by Mr Das stated that *"The President is pleased to decide that in supersession of all the exiting orders/OMs/ instructions / guidelines on the subject of granting incentive for acquiring fresh higher qualifications, the following one-time lump-sum rates as incentive for acquiring fresh higher qualification by a Government employee shall be permissible for courses in fields that are directly relevant to the employee's job"*.

Sl. No.	Qualification	Amount (Rs.)
1.	Ph.D. equivalent	30,000
2.	PG Degree/ Diploma of duration more than one year, or equivalent	25,000
3.	PG degree/ Diploma of duration of one year or less, or equivalent	20,000

4.	Degree/ Diploma of duration more than three years, or equivalent	15,000
5.	Degree/ Diploma of duration three years or less, or equivalent.	10,000

The incentive as per this OM will be admissible for above qualifications acquired on or after **01.07.2017**.

However, as per the terms and conditions of the Policy for grant of permission for higher studies for the non-teaching employees which was approved in the 81th BOG held on 07.06.2015 states in clause No 2.12 and 2.13 that:

Clause No. 2.12 “ *the institute shall not be responsible for any financial or legal liabilities arising out of the issuance of such permission/ no objection certificate*”.

Clause No. 2.13,– “*an employee granted permission/ No Objection Certificate for higher studies, after successful completion of the course, shall not seek financial benefits for acquiring higher qualification*”

The Board discussed the matter and felt that any incentive for acquiring fresh higher qualification is a morale booster for the employees. As the incentive scheme was as approved by the Government, this should also be made applicable for the employees of the Institute. But for this, Clause 2.13 of the existing terms and conditions of the Policy of permission for higher studies for the non-teaching employees which was approved in the 81st BOG held on 07.06.2015 is to be withdrawn. Further Board advised to form a standing committee to check the relevancy of the qualification so obtained to the functions of the post hold or to the functions to be performed in the next higher post. This Committee is to examine the fulfillment of the criteria for granting incentive for acquiring fresh higher qualifications and give its recommendations.

Resolution No:R_97BOG/11/2019

RESOLVED to **APPROVE** the implementation of incentive scheme for acquiring fresh higher qualification as per DOPT’s letter No.1/5/2017-Estt(Pay-I) dated 15.03.2019 and withdrawal of Clause 2.13 of the existing policy of permission to non-teaching employees(approved in 81st BOG)

The Board further advised to form a Standing Committee which will examine the fulfillment

of the criteria for granting incentive for acquiring fresh higher qualifications and give its recommendations on case to case basis.

Item No.12

Approval to the proposal for creation of two posts of Vice Chairmen, Hostel Affairs Board:

Considering the various activities that is to be handled by the Hostel Affairs Board with the increase in number of hostels and student population it is felt that Hostel Affairs Board be strengthened with inclusion of two Vice –Chairmen in the following lines:-

1. **Vice-Chairman, Hostel Affairs Board (Services):** The tendering and monitoring of the messes/canteens/stationery shops etc. will be handled primarily through Vice-Chairman, Hostel Affairs Board (Services).
2. **Vice-Chairman, Hostel Affairs Board (Infrastructure):** The maintenance and up-keep of the infrastructure of the Hostel Affairs Board in coordination with Maintenance/Establishment Sections will be handled primarily through Vice-Chairman, Hostel Affairs Board (Infrastructure).

The Chairman, Hostel Affairs Board will handle all responsibilities, not directly handled by the Vice-Chairmen, including representing the Hostel Affairs Board at various Committees of the Institute and formulating long term strategies for the welfare of students/residents in the hostels of IIT Guwahati.

It is pertinent to mention here that the proposal was agreed by the Director in-principle and advised to place it in the Board for formal approval.

The Board was requested to approve the proposal.

Resolution No:R_97BOG/12/2019

RESOLVED to **APPROVE** the proposal of creation of two posts of Vice-Chairman Hostel Affairs Board for smooth functioning of the Hostel Affairs Board.

Item No.13

Approval to the proposal for up gradation of Professor In-charge, Peer Review:

In 139th meeting held on April 22, 2019, the Senate observed that the status of Professor In-charge, Peer Review may be upgraded to that of Deanship so that the NIRF and Atal Innovation Ranking can be taken up with better co-ordination.

In view of it, it was proposed to upgrade the status of Professor In-charge, Peer Review in an appropriate manner.

The Board after considering the responsibilities to be discharged by the Professor in-charge Peer Review agreed to accept the proposal and decided as follows:-

Resolution No:R_97BOG/13/2019

RESOLVED to **APPROVE** the up gradation of the status of the Professor-in-charge Peer Review to that of Deanship and the position is to be renamed as Dean(Per Review and Institute Appraisal)

Item No.14

Decision of the Board on the matter of printing of a news Item regarding collection of Alumni fees by IIT Guwahati :

The Board was informed that a news item regarding collection of Alumni fees by the Institute was published on an online web portal through which it claimed that the present procedure of collecting the Alumni fee by the Institute as unfair and unjust. The portal has challenged the decision of the Board of Governors of IIT Guwahati on collection of Alumni Fee as the said Alumni fee amounting to `1500/- is collected from IITG students as per approval of the 83rd meeting of the Board held on 26.12.2015.

The Board discussed and decided as below:

Resolution No:R_97BOG/14/2019

The Board **NOTED** that the collection of Alumni fees is as per its earlier decision taken during the 83rd meeting held on 26.12.2015 and as such decided that no further discussion is required in this matter.

SECTION- C : Items for Ratification and Reporting

Item No. 15

Items approved by the Director:

Following items approved by the Director are being reported to the Board:

- a. Attendance of Conference / Seminar etc. abroad
- b. New Appointments and/or Extension of period of appointment of some of the officials in the existing positions
- c. Confirmation of Non- Faculty Members
- d. Confirmation of Faculty Members
- e. Approval to the extension of period of service in respect of Mr. Nikhileswar Baruah as Visiting Faculty in the Department of Design
- f. Signing of MoU between IIT Guwahati and Ministry of HRD
- g. Approval to the Implementation of the 7th CPC regarding Dress Allowance

Resolution No: R_97BOG/15/2019

d. Attendance of Conference / Seminar etc. abroad as reported

e. New Appointments and/or Extension of period of appointment of some of the officials in the existing positions as under:

Sl. No	Name	Position	Period of appointment	
1.	PROF. M.GURU PREM PRASAD,	Dean , Academic Affairs	Term extended till 31 st July, 2019	
2.	PROF. RAKHI CHATURVEDI, DEPT. OF BSBE	Dean, Alumni and External Relations	for a period of three years from the date of taking over position i.e 1.1.2019	
3.	PROF. SHARAD GOKHALE, DEPARTMENT OF CIVIL ENGINEERING	Dean, Infrastructure, Planning and Management	for a term of three years from the date of taking over the position i.e 31.12.2018.	
4.	DR. PRABHU VENKATARAMAN, DEPARTMENT OF HSS	Chairman , Sports Board	Extended upto March 31, 2019.	
5.	PROF. SUNIL K.KHIJWANIA, DEPARTMENT OF HSS	Head, Centre for Education Technology	Extended upto July 31,2019	
	PROF. ANUGRAH SINGH, DEPARTMENT OF CHEMICAL ENGINEERING	Head, Department of Chemical Engineering	Appointed for a term of three(3) years w.e.f 01.04.2019.	
6.	PROF. LATHA RANGAN, DEPT. OF BSBE	Head, Dept. of Biosciences & Bioengineering	for a term of three years with effect from 23.01.2019	
Hostel Barak			Appointment	
			From	To
7	DR.SAYAN CHAKRABARTI, DEPARTMENT OF PHYSICS	Warden	04.04.2019	31.03.2021
8	DR.PRASENJIT KANHIKAR, DEPARTMENT OF MECHANICAL ENGINEERING	Associate warden	term extended upto 31.03.2020	
Hostel Brahmaputra				

9	DR.ANJAN KUMAR S.DEPARTMENT OF CIVIL ENGINEERING	Warden	04.04.2019	31.03.2021
10	DR.RAJKUMAR P THUMMER,DEPARTMENT OF BSBE	Associate warden	04/04/2019	31/03/2021
Hostel Dhansiri				
11	DR.DAKSHA PARMAR,DEPARTMENT OF HSS	Warden	04.04.2019	31.03.2021
Hostel Dibang				
12	DR.UDAY NARAYAN MAIT,DEPARTMENT OF PHYSICS	Warden	04.04.2019	31.03.2021
13	DR CHANDAN KARFA,DEPARTMENT OF CSE	Associate warden	term extended upto 31.03.2020	
14	Dr. Debaprasad Maity, Physics	Associate Warden	04/04/2019	31/03/2021
Hostel Dihing				
15	Dr. Pankaj Tiwari, CL	Warden	04/04/2019	31/03/2021
16	Dr. Nelson Muthu, ME	Associate Warden	Extended up to 31/03/2020	
17	Dr. Rajesh Kumar Upadhyay, CL	Associate Warden	04/04/2019	31/03/2021
Hostel Kameng				
18	Prof. Chandan Das, CL	Warden	Extended up to 31/03/2020	
19	Dr. Pankaj Kalita, Energy	Associate Warden	Extended up to 31/03/2020	
20	Dr. Sukhomay Pal, ME	Associate Warden	04/04/2019	31/03/2021
Hostel Kapili				
21	Dr. Sajan Kapil, ME	Associate Warden	04/04/2019	31/03/2021
Hostel Manas				
22	Dr. Abhishek Kumar, CE	Warden	Extended up to 31/03/2020	
23	Dr. Salil Kashyap, EEE	Associate Warden	Extended up to 31/03/2020	
24	Dr. Rishikesh Dilip Kulkarni, EEE	Associate Warden	04/04/2019	31/03/2021
Hostel Siang				
25	Dr. Ravi K., CE	Warden	04/04/2019	31/03/2021
26	Dr. John Jose, CSE	Associate Warden	04/04/2019	31/03/2021
27	Dr. Selvaraju Narayanasamy, BSBE	Associate Warden	04/04/2019	31/03/2021
Hostel Subansiri				
28	Dr. Bidisha Som, HSS	Warden	Extended up to 31/03/2020	
29	Dr. Sunanda Chatterjee, Chemistry	Associate Warden	Extended up to 31/03/2020	
Hostel Umiam				
30	Dr. Sandip Das, CE	Warden	Extended up to 31/03/2020	
31	Dr. Arun Tej Mallajosyula, EEE	Associate Warden	Extended up to 31/03/2020	

Hostel Lohit				
32	Dr. Amit Shelke, CE	Associate Warden	04/04/2019	31/03/2021
New Boys' Hostel				
33	Dr. Hrishikesh Sharma, CE	Warden	04/04/2019	31/03/2021
34	Dr. Laishram Boeing Singh, CE	Associate Warden	04/04/2019	31/03/2021
35	Dr. Sanasam Ranbir Singh, CSE	Associate Warden	04/04/2019	31/03/2021
36	PROF. M.K.BHUYAN, DEPT. OF EEE	Assoc. Dean of Infrastructure, Planning and Management	for a term of three years from the date of taking over the position i.e 06.02.2019.	
37	DR. ASHWINI KUMAR SHARMA, DEPT. OF PHYSICS	Chairman, Cultural Board	for a period of two years with effect from April 01,2019	
38	DR. DILWAR HUSSAIN, DEPT. OF HSS	Chairman, Students' Welfare Board	for a period of two years with effect from April 01,2019.	
39	DR. SURESH A.KARTHA, DEPT. OF CIVIL ENGINEERING	Chairman, Sports Board	for a period of two years w.e.f April 01,2019.	
40	DR.SRINIVASAN KRISHNASWAMY, DEPT. OF EEE	NSS coordinator	term extended upto May 31,2019	
41	DR. BHUPEN DEKA, DEPT. OF MATHEMATICS	NSS coordinator.	term extended upto May 31,2019	
42	PROF. SAURABH BASU,DEPT. OF PHYSICS	Dean, Outreach Education Program	Term extended till September 30,2019.	
43	DR. TONY JACOB, DEPT. OF	Chairman, Hostel Affairs Board	Extended till September 30,2019	
44	DR. T . VENKATESH, DEPT. OF CSE	Chairman GATE-2020	} *	
45	DR.A.S.ACHALKUMAR, DEPT. OF CHEMISTRY	Vice Chairman GATE-2020		
46	DR.L BOEING SINGH,DEPT. OF CIVIL ENGINEERING	Vice Chairman GATE-2020		
*The above GATE Team will also conduct JAM 2019-2020.				

- f. **Confirmation of Non- Faculty Members:** On successful completion of the period of probation and other formalities, the services of the following non-faculty members were confirmed against their post during the period from 19th March 2019 to 22nd May 2019 as under.

_Sl. No	Name	Post against which service is confirmed	Dept./Centre/Section
1.	Dr. Surajbhan Sevda	Technical Officer Gr. II	Dept. of BS&BE
2.	Mr. Deepjyoti Saikia	Technical Officer Gr. II	Computer & Communication Centre
3.	Ms. Aparna Barik	Technical Officer Gr. II	Computer & Communication Centre
4.	Mr. Mintu Dutta	Senior Library Information Assistant	LB Central Library
5.	Mr. Abhijit Barua	Junior Technician	Dept. Of Design
6.	Mr. Dhruvajyoti Borah	Junior Technician	Dept. of Design
7.	Mr. Soroj Patowary	Junior Technician	Dept. Of Civil Engineering

- e. **Confirmation of Faculty Members** as mentioned below:

Sl. No.	Name	Post
20.	DR.DILIP PAL	Professor
21.	DR.PADMA KR.PADMANABHAN	Professor
22.	DR.AMARENDRA KR.SARMA	Professor
23.	DR.BOSANTA RANJAN BORUAH	Professor
24.	DR.BIPUL BHUYAN	Professor
25.	DR.GAGAN KUMAR	Associate Professor
26.	DR.RANU ROYCHOUDHURY	Assistant Professor

- f. **Approval to the extension of period of service in respect of Mr. Nikhileswar Baruah as Visiting Faculty in the Department of Design** which was extended till 15th December 2019 under the same terms of the initial appointment.
- g. **Ratification of signing of MoU between IIT Guwahati and Ministry of HRD:** Ratified the signing of MOU between the Ministry of HRD and the Institute (signed by the Director) .
- h. **Approval to the Implementation of the 7th CPC regarding Dress Allowance** as per terms and conditions mentioned in Ministry of Finance , Department of Expenditure's OM No 19051/1/2017-E.IV dated 02.08.2017.

Item No. 16

Items for Reporting to the Board:

The following items are reported to the Board for noting.

The Board considered and resolved as below:

Resolution No: R_97BOG/16/2019

- G. Superannuation of Prof. Gautam Barua, Professor, Department of Computer Science & Engineering, IIT Guwahati:** On attaining age of superannuation Prof. Gautam Barua, Professor, Department of Computer Science & Engineering, IIT Guwahati released from the Institute w.e.f.30.04.2019 (A.N.).
- H. Superannuation of Mr. U.C.Das, Registrar, IIT Guwahati:** On attaining the age of superannuation on 30.04.2019 (A.N.) Mr Uttam Ch Das Registrar of the Institute has been released w.e.f 30.04.2019(A.N.).

- I. **Appointment of Interim Registrar, IIT Guwahati:** On superannuation of Mr. U.C Das, Registrar of the Institute on 30.04.2019, Prof. M.G Prem Prasad, Professor, Department of Mathematics has been appointed as the Interim Registrar of the Institute w.e.f 01.05.2019 until further orders.
- J. **Project Implementation Progress Report (PIPR):** As per credit policy of HEFA for Monitoring of Projects, the Institute has to submit Project Implementation Progress Report (PIPR) on quarterly basis duly signed by Engineer and Chartered Accountant countersigned by Registrar/Director. Further since the Institute does not have any Chartered Accountant on roll, the HEFA authority was requested to waive the signature of the Chartered Accountant in the PIPR for both the quarters i.e October –December 2018 and January to March 2019 .

SECTION- D: Minutes of meetings of Statutory bodies for reporting to the Board

Item No. 17

Minutes of the 139th Meeting of the Senate of the Institute held on 22.04.2019:

The Board **CONSIDERED** the Minutes of the One Hundred Thirty Ninth (139th) meeting of the Senate of the Institute held on 22.04.2019 and **RESOLVED** as below:

This is placed before the Board in terms of the Section 4(10) of the Statute.

Resolution No: R_97BOG/17/2019

RESOLVED that the Minutes of the 139th Meeting of the Senate of the Institute held 22.04.2019 respectively as placed before the Board in terms of Section 4(10) of the Statute be **NOTED**.

Any other matter with the permission of the Chair:

Item No. 18

Recruitment Rule for the post of Registrar, IIT Guwahati :

In the 96th meeting of the Board, the matter related to recruitment rules of the Registrar and floating of advertisement for the same was discussed. The Board was informed that the Director of the Institute constituted a Committee with the Deputy Director as the Chairman

to revisit the Recruitment Rule for the post of Registrar. The Committee met on 19.02.2019 and after discussion and deliberation proposed a modified Recruitment Rule for the post of Registrar which was put before the 96th meeting of the Board held on 29.03.2019 for its approval.

However, the Board advised that a legal opinion from Legal Retainer be taken on the new Recruitment Rule specially in respect of the method of recruitment, tenure etc. (item No 9 of the proposed RR) whether it violates any of the clauses of the Statute & Act. If it does not, the Institute may proceed but if it does, it be put up again before the Board as an agenda item.

Institute has received the opinion of the legal retainer after circulation of the agenda items of this BOG meeting. The Board examined the opinion of the Legal Retainer .As per the report of the Legal Retainer IIT Guwahati can revisit the recruitment rules for the post of the Registrar. The Board also noted that the point that making the post of Registrar as a tenure post of 5 years with an upper age limit of 62 years is in conformity with the UGC guidelines.

The Board discussed the matter in light of the view of the legal retainer and observation of the Ministry and resolved to approve the recruitment rule for the post of Registrar as follows:

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

Name of the Post: Registrar

No	Heading	Information
1.	CLASSIFICATION	Group A
2.	PAY LEVEL	Level -14 as per 7 CPC (PB 4 – Rs. 37,400 – 67,000, Grade pay: Rs. 10,000 as per 6 th CPC)
3.	WHETHER SELECTION OR NON-SELECTION POST	By Selection.
4.	WHETHER BENEFIT OF ADDED YEARS OF SERVICE ADMISSIBLE	Yes
5.	AGE LIMIT	Not less than 50 years
6.	EDUCATIONAL & OTHER QUALIFICATION REQUIRED FOR DIRECT RECRUITS	(1) Master's Degree with at least 55% of the marks or its equivalent grade in a point scale wherever grading system is followed. (2) At least 15 years' experience as Assistant Professor in the Academic Level -11 (AGP of Rs. 7000/- as per 6 th CPC) and above along with experience in educational administration or with 8 years of service in the Academic Level-12 (in the AGP of Rs. 8000/- as per 6 CPC) and above including as Associate Professor along with experience in education administration. OR Comparable experience in a research establishment and / or other institutions of higher education OR 15 years of administrative experience, of which 8 years as Deputy Registrar or an equivalent post.
7.	WHETHER AGE & EQ PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEEES	Not Applicable
8.	PERIOD OF PROBATION, IF ANY	One Year
9.	METHOD OF RECTT. WHETHER BY DIRECT RECTT. OR BY PROMOTION OR BY DEPUTATION /ABSORPTION & % OF THE VACANCIES TO BE FILLED BY VARIOUS METHODS	Direct Recruitment (with provision of deputation) for a tenure of 5 years or till attaining the age of 62 years, whichever is earlier or as fixed by the GOI.
10.	AGE OF SUPERANNUATION	62 years or as fixed by GOI.
11.	RESERVATIONS	As per Rules
12.	REMARKS	None

Resolution No: R_97BOG/18/2019:

The Board **RESOLVED** to **APPROVE** the recruitment Rule for the post of Registrar as above and the recruitment for the post of registrar be initiated based on this rule.

The Board members thanked Prof. Gautam Biswas for discharging his duties as the Chairman of the Board and appreciated his contribution during his tenure as Director of the Institute

The meeting ended with a thanks to the Chair

Prof. M.G.P Prasad
Interim Registrar & Secretary
Board of Governors
IIT Guwahati

Annexure-2



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
Indian Institute of Technology
Guwahati
MINUTES

OF

**THE 41st MEETING OF THE FINANCE COMMITTEE OF
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI HELD ON
19TH AUGUST 2019 (MONDAY)**

The 41st meeting of the Finance Committee was held on **19-08-2019** (Monday) at 9.30 a.m. at Conference Room, Guest House, IIT Guwahati, Guwahati – 781039, Assam.

The following members were present:

1. **PROF. T. G. SITHARAM** Chairman
Director, IIT Guwahati,
Guwahati-781039

2. *PROF. GAUTAM BARUA* Member
Director, IIIT Guwahati,
Guwahati-781015

The following Member attended the Meeting through Teleconferencing

- 3 *DIRECTOR (IITs)* Member
Dept. of Higher Education,
MHRD, Shastri Bhawan,
New Delhi-110 115

Director (Finance), Department of Higher Education, MHRD and Mr. Mukesh M. Shah, Chartered Accountant could not attend the meeting.

Prof. M. Guru Prem Prasad, Interim Registrar IIT Guwahati was present in his capacity as the ex-officio Secretary of the Committee.

The Finance Committee was informed that comments have been received from the MHRD vide letter F. No. 6-9/2019-TS-I dated 13-08-2019 which were circulated amongst the members for consideration during deliberation and decision.

The Chairman welcomed the members of the Finance Committee. Then agenda wise discussions took place and minutes were recorded as follows:

Item No. 1:

CONFIRMATION OF THE MINUTES OF THE 40TH MEETING OF THE FINANCE COMMITTEE HELD ON 11 JUNE 2019

The Minutes of the 40th meeting of the Finance Committee of the Institute held on 11 June 2019 was circulated to members vide Letter No. IITG/F&A/FC/2018-19/NIL dated 26-06-2019. No comments have been received from any of the Members.

The Finance Committee was requested to consider and confirm the Minutes.

The Finance Committee considered the minutes and resolved as below:

Resolution No.: R 41_FC/1/2019:

Resolved that the Minutes of the 40th meeting of the Finance Committee held on 11-06-2019 be CONFIRMED as circulated.

Item No. 2:

ACTION TAKEN REPORT ON DECISION OF 40TH FINANCE COMMITTEE MEETING HELD ON 11 JUNE 2019:

The follow up action taken report on the decision of the 40th meeting of the Finance Committee held on 11-06-2019 was placed before the Committee for consideration.

The Committee considered the same and resolved as follows:

Resolution No.: R 41_FC/2/2019:

Resolved that the Action Taken Report of the 40th meeting of the Finance Committee held on 11-06-2019 be NOTED as reported.

Further Resolved to constitute a Committee to frame the guidelines for generation and utilization of the Corpus Fund with the following Members:

1. Director, IIT Guwahati – Chairman
2. Deputy Director, IIT Guwahati – Member
3. Dean, R&D, IIT Guwahati – Member
4. **Dean, AER, IIT Guwahati – Member**

Item No. 3

TO REVIEW THE EXPENDITURE UNDER CAPITAL AND REVENUE HEAD FOR THE FINANCIAL YEAR 2019-20 (UPTO 05-08-2019):

The following Summary of expenditure up to 05-08-2019 vis-a-vis the fund position as on 06-08.2019 was placed before the Finance Committee:

A: CAPITAL EXPENDITURE vis-a-vis FUND AVAILABLE:

(` in

Lakh)

Fund Position as on 06-08.2019			Expenditure against Budget 2019-20		
Head	Particular	Fund Available	A/c Head	BE 2019-20	Exp. Up to 05-08.2019
CAPI-TAL	OPENING BALANCE	0.00	Construction / Works	9000.00	127.93
	Grants from Ministry (MHRD)	1100.00	Equipment		867.56
	Total Fund	1100.00	Furniture		51.38
	Expenditure	1055.80	Books & Journals		8.93
	Unspent Balance as on 06-08-2019	44.20	SCSP and TSP Prog.		0.00
				TOTAL EXPENDITURE	9000.00

B: REVENUE EXPENDITURE vis-a-vis FUND AVAILABLE:
Lakh)

(` in

Fund Position as on 06-08.2019					Expenditure against Budget 2019-20		
Head	Particular	Salary	Non-Salary	Total	A/c head	BE 2019-20	Exp up to 05-08- 2019
REVE- NUE	OPENING BALANCE	263.10	322.12	585.22	Salary	20000.00	5595.55
	Grants from Ministry (MHRD)	4000.00	4600.00	8600.00	Non-Salary	21200.00	4376.00
	Total Fund	4263.10	4922.12	9185.22			
	Expenditure	5595.55	4376.00	9971.55	TOTAL	41200.00	9971.55
	USB as on 06-08-2019	-1332.45	546.12	-786.33			

The Finance Committee deliberated on the Fund position as well as the expenditure till 05-08-2019. Director, IIT Guwahati expressed that the Institute is contemplating to offer Adjunct Faculty Positions for three years without regular salary to the foreign faculty members who will be visiting the Institute under GYAN or other programmes. However, some honorarium may be given to those Foreign Faculty members during their stay at IIT Guwahati, if no honorarium is received from other sources.

It was also discussed to review the SCSP program of the Institute since many students under SC & ST category are getting scholarships and other benefits like laptops etc. from other funding agencies like Ministry of Social Justice and Ministry of Tribal Welfare. An opinion may be sought from MHRD.

The Finance Committee also advised to send a letter to MHRD for allocating additional fund under OH-36 (Salary head) to meet up the deficit.

Finance Committee observed that the no disbursal has been made by HEFA for the sanctioned project "Extension of Academic Complex of CET & CIF". On this it was appraised to the Finance Committee that original plan of constructing two floors above the CIF building has been changed as the dust and vibration during construction may damage the high end sensitive equipment housed in the existing floors of the CIF building. So, it was decided in the 84th

B&WC to construct two more floors of the CET building in place of existing CIF building. It was informed that the sanctioned cost of the project will not change for the change of location.

Resolution No.: R 41_FC/3/2019:

RESOLVED that the Fund Position under Capital and Revenue head upto 05-08-2019 be NOTED as reported.

Further RESOLVED to increase of Honorarium Budget by Rs.100.00 Lakhs at the RE stage during the current Financial Year.

Also RESOLVED to send the proposal of change of location of the new CIF building to HEFA immediately with intimation to MHRD.

The Finance Committee, further suggested to explore possibilities of handing over the 160 units in 4 blocks of F-type quarters by the contractor in phase manner instead of the entire 4 blocks at a time.

Item No. 4

TO REPORT ON EXPENDITURE OF FEW HEADS UNDER OH 31 (RECURRING EXPENDITURE OTHER THAN SALARY) REFERRED BY MHRD:

The Additional Secretary (TE), MHRD, Govt. of India vide D.O. letter dated 02-07-2019 to the Director communicated a compilation of the following heads of expenditure incurred by different IITs during the Financial Year 2017-18 under OH-31 (recurring expenditure other than Salary) and requested to review the heads where the expenditure was relatively high so that steps could be taken to cut the avoidable expenditure in some cases.

1. Expenditure on Security services of `1317.55 Lakhs
2. House Keeping and Cleaning Services of `840.36 Lakhs
3. Expenditure of Repair and Maintenance of `2143.69 Lakhs
4. Expenditure on Electricity and power Expenditure of `2028.37 Lakhs
5. Legal Expenses of `32.83 Lakhs
6. Medical Expenditure of `593.11 Lakhs
7. Expenditure on Outsourced Staff of `2157.91 Lakhs

It was also requested to discuss these items in the Finance Committee and share the findings with MHRD. The letter of the Addl. Secretary was placed before the Finance Committee.

It was appraised to the Finance Committee that the expenditure heads in question were thoroughly reviewed and analyzed by the institute. The summary of findings and detail justifications of the relatively higher expenditure were placed before the FC for consideration. It was also informed that steps had already been taken to control the expenditure wherever possible particularly on the Security Services. Action plan was made to reduce the security personal by around Fifty in phase manner.

The Finance Committee deliberated the justifications submitted by the institute against the expenditure heads indicated by the MHRD and found the following:

1. Most of the older IITs had permanent employees on the Security, Cleaning, horticulture, Guest House, Medical etc. unlike IIT Guwahati for which the expenditure on Salary in respect of IIT Guwahati was relatively lower.
2. Expenditure on most of the heads like, Security Services, Cleaning Services, Medical, Outsourced Services was relatively higher due to engagement of contract employees with protection of minimum wage and compliance of other statutory provisions.
3. The Income generated from some of the services like, Guest House (part of cleaning expenses), Medical, Electricity etc. was considered as IRG instead of setting off the same against the respective expenditure head.

Resolution No.: R 41_FC/4/2018:

RESOLVED that the justification submitted by the Institute be Noted with the following suggestion:

1. To reduce the security personal to the extent possible without compromising the security of the campus residents.
2. To use more solar energy wherever possible to reduce the electricity expenditure.
3. To install sensor to save electricity in offices, washrooms etc.
4. To change the name of the fee collected from the students under "Medical Insurance" to "Medical Fee"
5. To find out the medical expenditure on students separately.

Item No. 5

TO CONSIDER PURCHASE OF A VEHICLE FOR THE DIRECTOR:

The official car for the Director of the Institute, Maruti Suzuki Ciaz, was purchased on 02.12.2014. It is more than five and half years (5 ½ years) old and has run more than 57000 km. Due to its continuous use, the condition of the car had deteriorated over the years and became a source of constant worry. Due to frequent movement of the Director, it was proposed to purchase a new vehicle for the Director replacing the existing one under the buyback scheme.

MHRD commented that the purchase of vehicle be done strictly in the line with Department of expenditure Oms dated 06-08-2014 and 29-10-2014.

Director, IIT Guwahati who was also chairing the Meeting expressed his unwillingness to discuss on this agenda in absence of the regular Chairperson of the Finance Committee and board of Governors of the institute and also all members of the Finance committee were not present.

The Finance Committee considered the views of the director and resolved as follows.

Resolution No.: R 41_FC/5/2019:

RESOLVED to defer the item till the regular Chairman of the Finance Committee and Board of Governors is appointed.

Item No. 6

TO CONSIDER PROJECT UNDER ECONOMICALLY WEAKER SECTION (EWS):

MHRD vide letter F No. 35-1/2019-TS.1 dated 02-05-2019 allocated the following additional funds to IIT Guwahati for implementation of reservation for the EWS students during 2019-20 and 2020-21.

(` in Crore)

Year	Addl. Intake	OH-31	OH-36	OH-35	Total
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2019-20	79	8.97	1.84	22.64	33.45
2020-21	374	13.62	10.56	22.64	46.82
Total	453	22.59	12.40	45.28	80.27

Funds under OH-35 would be provided through loan from HEFA and the entire liability of principal and interest would be met by MHRD through additional grant under OH-31.

It was appraised to the Finance Committee that the additional fund to be received under OH-31 and OH-36 for the current financial year 2019-20 may be utilized to cover up the deficit to that extent.

For the Fund allocated under OH-35 of `45.28 Lakhs, the Institute proposed to construct a Hostel for the EWS students to accommodate the additional students admitted in July 2021.

The Finance Committee considered the Proposal and resolved as follows.

Resolution No.: R 41_FC/6/2019:

Resolved that the proposal for construction of a EWS Hostel with the fund allocated by MHRD under EWS be Approved.

Item No. 7

REPORT ON PROJECT IMPLEMENTATION PROGRESS REPORT (PIPR) UNDER HEFA:

It was appraised to the finance Committee that in terms of the credit policy of HEFA for Monitoring of Projects, the Institute had to submit Project Implementation Progress Report (PIPR) on quarterly basis. As such, the PIPR for the quarter ending June 2019 was submitted to HEFA. The Project Implementation Progress Report (PIPR) of the quarter was placed before the Finance Committee.

The Finance Committee was requested to ratify the PIPR

Resolution No.: R 41_FC/7/2019:

Resolved that the Project Implementation Progress Report (PIPR) for the quarter ending June 2019 submitted to HEFA be Noted and Ratified.

The meeting ended with a vote of thanks to the Chair.

(M. Guru Prem Prasad)
Interim Registrar & Secretary
Finance Committee